



**A CUSTOMERS GUIDE TO WATER, SEWER,
SYSTEM DEVELOPMENT CHARGE(SDC),
AND AGRICULTURE PROCESSES AT GWA.**



GUAM WATERWORKS AUTHORITY

"Better Water Better Lives"

CUSTOMER SERVICE APPLICATION

WATER, SEWER, SYSTEM DEVELOPMENT CHARGE (SDC) AND AGRICULTURE

CHARGES AND EXPLANATIONS

Water Meter Connection Checklist:

1. Please apply for a water meter after your building permit has been issued and way before your contractor begins work on your proposed project. You can only apply for a water meter online by going to www.guamwaterworks.org and clicking on the customer service division link or you can come into the Gloria B. Nelson Public Service Building (GBNPSB) in Fadian Mangilao. Monday through Friday 7:00 a.m. to 5:00 p.m.

Here is what you will need to complete your application for water and sewer line services if you come in person to GBNPS:

- a. Application Form
- b. Certificate of Title or Deed or Gift of home/business/or a final lease/rental agreement.
- c. The meter must be located on the utility easement in front of the subject lot.
- d. The home owner is responsible for the installation of the connection to the GWA main water line. This connection needs to be conducted by a licensed plumbing contractor. The service lateral connection to the GWA water main and the piping must be witnessed by a GWA inspector.
- e. A $\frac{3}{4}$ inch water residential meter costs \$637.57 for new water customers.
- f. Building permit or a letter from Department of Agriculture if you are applying for an agriculture meter.
- g. Map to the site of the proposed service.
- h. Authorization from the owner that you can sign the application (if you are not property owner)
- i. Request For Tapping Permit Form (RFTPF). This form is required before any connection to the GWA system can begin. This form will be provided by the permit/inspection section of the Engineering department.
- j. DPW's house numbering system.

2. The Customer Service (CS) Department will assign an account number and a work order number to applicant. A CS representative will accompany applicant to the Permits/Inspection section of the Engineering Department (2nd Floor of GBNPSB).

3. Permits/Inspection personnel will verify all necessary and completed documents and provide any additional documents that might be needed. This includes the RFTPF.

4. The applicant should be free from any outstanding bills with GWA.
5. Commercial account applicants should be under the business name.
6. Contractors need to provide a business license with EIN.
7. GWA will conduct periodic inspections throughout the construction phase to ensure conformance with the approved building permit. Inspectors will focus on the infrastructure that will be turned over to GWA upon completion of construction. GWA will not accept any infrastructure without having the opportunity to inspect during construction. This also applies to the sewer connection request. GWA personnel will ensure applicant compliance with GWA's rules, regulations and standards.
8. The applicant or the applicant contractor is responsible for informing GWA permit/inspection section at least 48 hours in advance of the scheduled dates for trenching, meter installation, and tapping into water lines. This applies to sewer connections as well.
9. Upon approval of installation the permits/inspection personnel will prepare a job cost sheet for the applicant. This delineates the charges associated with the meter installation. This also applies to sewers. A sketch will be provided by GWA permit staff, identifying the exact location of the meter.
10. If agriculture service is requested SDC charges will be assessed based on size of meter. Agriculture connections (including CLTC agricultural leases) are required to include a backflow preventer, which will be provided at the customer's expense.
11. Upon the completion of number 9 above, the applicant returns to CS to continue processing the work order. Payment must be made to the cashiers at Fadian. This applies to sewer connections as well. After receipt of payment, a service order is forwarded to meter services from CS. Meters will be installed within 3-5 working days of receiving service order.

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System Development Charge (SDC)

The SDC applies to properties with new connections to the GWA system or that will place an increased demand on the system.

The water SDC for a ¾ inch water meter is \$2,126.00.

The wastewater SDC for a ¾ inch meter is \$3,474.00.

Residential water connections that qualify for amortization involves an initial payment of \$500.00, followed by monthly payments of \$22.58 for 96 months at an annual interest of 7.5%.

Residential wastewater connections that qualify for amortization involve an initial payment of \$500.00 followed by monthly payments of \$41.29 for 96 months at an annual interest rate of 7.5%.

Qualifications for an amortized payment are:

- The connection must serve a primary residence for the applicant and/or immediate family members.
- A document showing proof of property ownership (such as a title or deed) or a finalized rental/lease agreement.
- If the property is under a Chamorro Land Trust Commission (CLTC) lease, a CLTC memo authorizing the applicant to apply for utilities and clearly authorizing the lessee to construct/continue to use the land as a residence is required.
- If the total cost of land and construction is no more than \$210,000.00, then an applicant might qualify for an Affordable Housing SDC. A percentage of the total cost of construction and land purchase is used to calculate the Affordable Housing SDC. Documentation of the land purchase price and construction costs are required. See GWA for more information.



Badger Meter

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Wastewater Line (Sewer) Connection:

For sewer line connection request after completing the same steps as water connection please go directly to the 2nd Floor of GBNPSB the permits/inspection department of GWA Engineering to apply for a waste water tapping permit.

All wastewater applicants need to follow same guidelines and requirements as water applicants.

For more information on water/sewer lines/ or System Development Charge (SDC) contact customer service department at 647-7800/7803 or email customers@guamwaterworks.org. Inspection/permits can be contacted at: 300-6058 or permits@guamwaterworks.org.



Waste Treatment Plant

Note: All GWA rates and charges are recommended by the Consolidated Commission on Utilities (CCU) and approved by the Public Utilities Commission (PUC). For more information on these separate entities log onto www.guamccu.org or the public utilities at PLEASE LOOK IT UP. For more information about GWA check out www.guamwaterworks.org or like us on facebook/guamwaterworkauthority.org

Furthermore: The GWA water system must be able to accommodate additional connections without adversely impacting existing customers and without resulting in a reduction in water pressure below GWA standards.



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For additional information regarding this information, contact the
Permits and Inspection Division at 647-7847/9 or 300-6058
or email permits@guamguamwaterworks.org.

