



GUAM WATERWORKS AUTHORITY

Gloria B. Nelson Public Service Building 688 Route 15 Mangilao, Guam 96913
Tel. No. (671) 300-6058

OPC Negotiation: RFP No. CIP-202400002
Design of Santa Rita Springs Rehabilitation
GWA Project No. 12305

Addendum No.: 01

Date: July 26, 2024

All Potential Proposers:

This addendum is issued to modify the previously issued proposal documents and/or given for informational purposes, and is hereby made a part of the proposal documents. Failure to acknowledge receipt of this addendum shall be grounds for the proposer's disqualification and rejection of the proposal.

1. Proposal Documents - Requirements, Instructions, F. Evaluation Factors Set Forth in the Request for Proposals where applicable:

The Evaluation Factor and Weight stated in CIP-202400002,1 shall supersede the published Evaluation Factor and Weight in CIP-202400002 in its entirety.

2. Proposal Documents - Requirements, Instructions, II. Scope of Work where applicable:

The Scope of Work (SOW) stated in CIP-202400002,1 shall supersede the published SOW in CIP-202400002 in its entirety.

3. Proposal Documents – Schedule, Close Date

Proposal documents acceptance deadline has been extended from August 26, 2024 at 10:00 AM Chamorro Standard Time (ChST) to **September 9, 2024 at 10:00 AM ChST**.

Proposers are also notified to visit the GWA website, <http://guamwaterworks.org/bids/> and check the Oracle Procurement Cloud Supplier Portal to ensure that addenda to the bid, answers to questions, and reminders are communicated to all proposers throughout the solicitation process.

Digitally Approved in Procurement Portal by:
MIGUEL C. BORDALLO, P.E.
General Manager

cc: MCB

(This Ad is Paid for by Guam Waterworks Authority)

Solicitation Notice

RFP No. CIP-202400002,1

Design of Santa Rita Springs Rehabilitation, GWA Project No. 12305

The Guam Waterworks Authority ("GWA") is soliciting proposals from qualified, experienced, and interested firm (s) for providing Design of Santa Rita Springs Rehabilitation, GWA Project No. 12305.

GWA uses an Online Procurement Cloud Portal (Portal) to facilitate the Request for Proposal (RFP) process. This system is designed to uphold the integrity and transparency of procurement procedures while enhancing efficiency in transactions between the GWA and potential offerors. Through the Portal, registered offerors gain access to solicitation documents, can submit their proposals, invoices, engage in communication with the procurement office, and utilize additional functionalities aimed at optimizing the procurement experience. Interested supplier must be registered and create an account on GWA's Portal to participate in any GWA solicitation. If you are not an existing registered GWA supplier, then you can register at <https://supplierportal.guamwaterworks.org/supplierregistration>. (**If you have done business with GWA in the past, you already have an account. DO NOT try to register again; send an email to engbids@guamwaterworks.org for login assistance**)

Registered Suppliers must send an email to engbids@guamwaterworks.org and request to be invited to participate in this solicitation. Once invited, the solicitation documents are available on GWA's Portal starting from 7/12/24 10:00 AM.

All proposals must be submitted through GWA's Portal in the format stipulated in the solicitation document. Proposals must be received by GWA no later than 9/16/24 10:00 AM Chamorro Standard Time. Failure to adhere to the specified submission instructions via GWA's Portal by the designated date and time may be cause for rejection of the proposal. You can login to the Portal at <https://supplierportal.guamwaterworks.org/portallogin>.

This and other solicitation can be found online at the following web address where additional information is available by clicking on the Details icon.

<https://supplierportal.guamwaterworks.org/negotiationabstract>

A dedicated workstation is available at the GWA Procurement office at the Gloria B. Nelson Public Service Building, 688 Route 15 in Mangilao (Fadian) for firms that need assistance with the registration process. The workstation is also available to submit proposals, requests for information (RFI) inquiries and any other activity required in the Portal. Firms that choose to submit information at the GWA Procurement office are required to bring a USB thumb drive containing all required RFP documents for submission to upload onto the GWA Portal.

Automated communications regarding amendments to the RFP, responses to RFIs, and reminders are provided to all registered firms throughout the solicitation process and the documents are available via GWA's Portal. Firms bear all risks associated with failure to register with GWA.

Miguel C. Bordallo, P.E.
General Manager

Submit your response to the following contact.

Company **Guam Waterworks Authority**
 Buyer **Jude Calvo**
 Location
 Phone **1-671-300-6066**
 Fax
 E-mail **judecalvo@guamwaterworks.org**

When submitting your response, include the following information.

Your Company Name	
Company Site <i>(Optional)</i>	
Address	
Contact Details	
Response Valid Until <i>(Optional)</i>	

This document has important legal consequences. The information contained in this document is proprietary of Guam Waterworks Authority. It shall not be used, reproduced, or disclosed to others without the express and written consent of Guam Waterworks Authority.

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1 Overview

1.1 General Information

Title	Design of Santa Rita Springs Rehabilitation, GWA Project No. 12305		
Amendment Date	8/15/24 7:12 AM		
Amendment Description	Updated Instructions to Bidders and Scope of Work. Fixed Required Form, Wage and Benefit Determination, to show attached blank template pdf in response questionnaire. Extending proposal submittal deadline.		
Buyer	Jude Calvo	Outcome	Complex PO with Work Confirmation
E-Mail	judecalvo@guamwaterworks.org	Two Stage Evaluation	Yes
Introduction	The Guam Waterworks Authority ("GWA") is seeking an experienced and qualified engineering firm to provide design services for the Design of Santa Rita Springs Rehabilitation, GWA Project No. 12305 as specified in the RFP.		

This is a two stage negotiation and all responses will be evaluated in two stages.

1.2 Schedule

Preview Date		Open Date	7/12/24 10:00 AM
Close Date	9/16/24 10:00 AM	Award Date	
Time Zone	Chamorro Standard Time		

1.3 Negotiation Controls

Response Visibility **Sealed**

Lines Settings

Rank Indicator **1,2,3...**
 Ranking Method **Multiattribute scoring**

1.4 Response Rules

This negotiation is governed by all the rules displayed below.

	Rule
<input checked="" type="checkbox"/>	Negotiation is restricted to invited suppliers
<input type="checkbox"/>	Suppliers are allowed to respond to selected lines
<input checked="" type="checkbox"/>	Suppliers are required to respond with full quantity on each line
<input type="checkbox"/>	Suppliers are allowed to provide multiple responses
<input checked="" type="checkbox"/>	Suppliers are allowed to revise their submitted response

1.5 Terms

Instructions

GENERAL TERMS AND CONDITIONS

A. AUTHORITY

This Request for Proposal ("RFP") solicitation is issued subject to all of the provisions of the Guam

Procurement Act (as amended) and the Guam Procurement Regulations (copies are available for inspection at General Services agency). The RFP requires all parties involved in the preparation, negotiation, performance, or administration of contracts to act in good faith.

B. EXPLANATION TO PROPOSERS

Except as otherwise provided herein, no oral explanation in regard to the meaning of any provision of this RFP will be made and no oral instructions will be given before the award of the proposal. Discrepancies, omissions, or doubts as to the meaning of any provision of this RFP shall be communicated in writing to the named individual of GWA.

Guam Waterworks Authority
Miguel Bordallo, P.E., GWA General Manager
ATTN: Jeanet Babauta, P.E., Assistant General Manager of Engineering
Gloria B. Nelson Public Service Building
688 Route 15
Mangilao, Guam 96913

Direct or indirect contact with GWA employees, the Government of Guam, CCU Board Members, or any person participating in the selection process not named above is strictly prohibited.

C. METHOD OF AWARD

GWA intends to review the proposals immediately upon the opening of the proposals as provided herein. The proposals submitted will be the primary documents for evaluation. GWA reserves the right to waive any minor information or irregularity in proposals received. GWA shall have the prerogative to award, amend or reject proposals in whole or in part. GWA is not responsible for any costs incurred by the proposers. GWA reserve the right to retain all proposals submitted regardless of whether a firm is selected. Submission of a proposal indicates acceptance of these terms and conditions by the firm.

D. REJECTION

GWA shall have the right to reject all proposals or offers which have been submitted in response to this RFP, at any time, if GWA determines such to be in the best interest of GWA.

E. TAXES

Proposers are cautioned that they may be subject to taxation, including but not limited to, Gross Receipts Tax, Guam Business Privilege Tax, Guam Income Tax and the payment of any and all taxes which may be due as a result of entering into this agreement are the sole responsibility of the Proposer and its subcontractors and assignees. Specific information of taxes may be obtained from the Director of the Guam Department of Revenue and Taxation.

F. LICENSING, COMPLIANCE WITH LAWS, SUBCONTRACTING AND ASSIGNMENT

Proposers are cautioned that GWA will not consider for award any proposal offer submitted by a proposer who has not complied with Guam Licensing Laws. Specific information on licenses may be obtained from the Director of Revenue and Taxation. A copy of a valid and current Certificate of Authorization ("COA") issued by the Guam Board of Registration for Professional Engineers, Architects & Land Surveyors (PEALS) must accompany the RFP when it is submitted.

All Proposers agree by submitting this proposal that they will follow all applicable federal and local laws and regulations governing their submissions and performance under any contract issued under this RFP. Proposers further agree to pay all employees the rates specified by the U.S. Department of Labor and Guam law for the work covered hereunder.

All Proposers agree to secure GWA's written consent prior to hiring any subcontractor. All subcontractors will comply with all terms and conditions of this RFP as well as any Contract issued under this RFP. Proposers shall ensure that subcontractors are bound to the exact terms and conditions applicable to the firm whose proposal is accepted by GWA. No firm shall assign any work or payment due under this RFP without GWA's written permission.

G. COVENANT AGAINST CONTINGENT FEES

The Proposer warrants that it has not employed any person to solicit or secure any resultant contract upon agreement for a commission, percentage, brokerage or contingent fee. Breach of this warranty shall give GWA the right to terminate the contract, or in its discretion, deduct from the contract price or consideration the amount of such commission, percentage, brokerage, or contingent fees. This warranty shall not apply to commission payable by the proposer upon contracts or sales secure or made through bona-fide established commercial or selling agencies maintained by the proposer for the purpose of securing business.

H. JUSTIFICATION OF DELAY

The Proposer who is awarded the proposal guarantees that performance will be completed within the agreed upon completion date. If, however, the selected Proposer cannot comply with the completion requirement, it is the selected Proposer's responsibility to advise GWA in writing explaining the cause and reasons of the delay.

I. DISCLOSURE OF OWNERSHIP INTEREST

As a condition of Proposer, any partnership, sole proprietorship or corporation doing business with GWA shall submit an affidavit executed under oath that list the name, address of any person who has held more than ten percent (10%) of the outstanding interest or shares in said partnership, sole proprietorship or corporation at any time during the twelve (12) month period immediately preceding submission of a bid. The affidavit shall contain the number of shares or the percentage of all assets of such partnership, sole proprietorship or corporation, which have held by each such person during the twelve (12) month period. In addition, the affidavit shall contain the name and address of any person who has received or is entitled to receive a commission, gratuity or other compensation for procuring or assisting in obtaining business related to the proposal for the proposer and shall also contain the amounts of any such commission, gratuity or other compensation. A proposal from any firm that has person on the list owning 10% or more on the affidavit that is a member of the CCU or a GWA or Guam Power Authority officer that reports directly to the Board will

not be evaluated and will be rejected. The affidavit shall be open and available to the public inspection and copying.

J. EQUAL EMPLOYMENT OPPORTUNITY

Section 3.01(1) of Presidential Executive Order No. 10935 dated March 7, 1965, requires that the proposer not discriminate against any employee or applicant for employment because of race, creed, color or national origin. The proposer will take whatever steps are necessary to ensure that its employees are treated equally during employment without regard to their race, creed, color or national origin.

K. ASSIGNMENT

An assignment of any portion of a contract or obligation as a result of this RFP is not valid unless written approval is first obtained from GWA. No other requests for assignment will be accepted.

L. DETERMINATION OF RESPONSIBILITY OF OFFERORS

GWA reserve the right to secure information necessary to assess the competency and qualifications of the Proposer in accordance with methodologies set forth herein.

M. STANDARD FOR DETERMINATION OF MOST QUALIFIED PROPOSER

In determining the most qualified proposer, GWA shall be guided by the following:

1. The ability, capacity, and skill of the proposer to perform;
2. Whether the proposer can perform promptly or within the reasonable time for the anticipated scope of services;
3. The character, integrity, reputation, judgment experience, and efficiency of the proposer;
4. The quality of performance of the proposer with regard to awards previously made;
5. The previous and existing compliance by the proposer with laws and regulations relative to procurement;
6. The sufficiency of the financial resources and ability of the proposer to perform;
7. Whether the proposer can meet the terms and conditions of the RFP; and
8. The number and scope of conditions attached to the proposal.

N. PRE-PROPOSAL CONFERENCES

Pre-proposal conferences may be held at any time prior to the date established herein for submission of proposals to explain the procurement requirements for this RFP. GWA will notify all proposers of any substantive clarification provided in response to any inquiry. GWA may extend the due date if such information significantly amends the solicitation or makes compliance with the original proposed due date impractical.

O. PROPOSALS

The Proposer is required to read each and every page of the proposal and by the act of submitting a proposal

shall be deemed to have accepted all conditions contained therein except as noted elsewhere in the proposal. In no case will failure to inspect constitute grounds for a claim or for the withdrawal of a proposal after opening. Proposals shall be filled out in ink or typewritten and signed in ink. Erasures or other changes in a proposal must be explained or noted over the signature of the proposer. Proposals containing any conditions, omissions, unexplained erasures or alterations or items not called for in the proposal or irregularities of any kind may be rejected by GWA in whole or in part.

P. COMPETENCY OF PROPOSERS

Proposals will be considered only from such Proposers who, in the opinion of GWA, can show evidence of their ability, experience, equipment, and facilities to render satisfactory performance of the terms and conditions herein.

Q. REQUEST FOR PROPOSAL FORMS

Proposals may be downloaded on GWA's website at the web address below under the tab labeled "Bids." GWA's web address is: www.guamwaterworks.org. In the event a hard copy is requested, GWA will charge a non-refundable fee of \$25.00 per copy of the RFP. All payments shall be made in advance of receiving the documents and payments may be made by cash, certified check or money order. Certified checks and money orders shall be made payable to the Guam Waterworks Authority.

R. MODIFICATION / ALTERATION

After the receipt and opening of proposals and at its option, GWA or its designee(s), may conduct discussions with proposers that have submitted valid proposals for the purpose of clarification to assure full understanding and responsiveness to the solicitation requirement. Proposers shall be accorded fair and equal treatment with respect to any opportunity for discussion and revision to proposals and such revisions shall be permitted after submission and prior to award for the purpose of obtaining best and final offers. However, please bear in mind that proposals should be submitted initially on the proposer's most favorable terms. In conducting discussions there shall be complete confidentiality of any information derived from proposals submitted by competing Proposers.

S. MODIFICATION OR WITHDRAWAL OF PROPOSALS

Proposals may be modified or withdrawn at any time prior to the conclusion of discussions, as provided herein.

T. SELECTION OF BEST-QUALIFIED OFFERORS

Upon the conclusion of the evaluation and discussion procedures as provided in the "Modification/Alteration" section, GWA or its designee(s), will select in the order of their respective qualification and evaluation ranking, no fewer than three acceptable proposals (or such lesser number if less than three acceptable proposals were received) deemed to be the best qualified to provide the required services.

U. EVALUATION CRITERIA FOR SELECTION

Upon the receipt of all proposals, a selection team will be convened to select the most responsive and qualified proposers. It is common for the team to select two or more of the best proposals and conduct further review, which may include interviews. This is commonly known as "short listing." The evaluation factors and the maximum awarded points for each are shown on the above Uniform Questionnaire.

V. NEGOTIATION AND AWARD OF CONTRACT

GWA shall negotiate a contract with the best-qualified Proposer for the required services at a compensation determined in writing to be fair and reasonable. GWA reserves the right to contract for the work hereunder in planned phases which is dependent upon need and funding availability. Contract negotiations will be directed toward: (1) making certain that the Proposer has a clear understanding of the scope of work, specifically, the essential requirements involved in providing the required services; (2) determining that the Proposer will make available the necessary personnel and facilities to perform the services within the required time; and (3) agreeing upon compensation which is fair and reasonable, taking into account the estimated value of the required services, and the scope, complexity and nature of such services.

1. Successful Negotiation of Contract with Best-Qualified Proposer: If compensation, contract requirements, and contract documents can be agreed upon with the best-qualified proposer, the contract will be awarded to that Proposer.
2. Failure to Negotiate Contract with Best-Qualified Proposer: If compensation, contract requirements or contract documents cannot be agreed upon with the best qualified proposer, a written record stating the reasons therefore shall be placed in the file and GWA will advise such proposer of the termination of negotiations which shall be confirmed by written notice within three (3) days. Upon failure to negotiate a contract with the best- qualified proposer, GWA will enter into negotiations with the next most qualified proposer. If negotiations again fail, negotiations will be terminated as provided in this Section and commence with the next most qualified proposer.
3. Notice of Award: Written notice of award will be public information and made a part of the contract file.
4. Failure to Negotiate Contract with Proposers Initially Selected as Best Qualified: Should GWA be unable to negotiate a contract with any of the Proposers initially selected as the best qualified proposers, offers may be re-solicited or additional Proposers may be selected based on original, acceptable submissions in the order of their respective qualification ranking and negotiations may continue in accordance with the procedures and process herein specified.

W. GOVERNMENT REVIEW

The Guam Waterworks Authority will work closely with the Consultant to expedite design reviews. After the design criteria have been approved by GWA, the Consultant may schedule and hold progress meetings as required.

X. RELATIONS WITH OTHER GOVERNMENT AGENCIES

All directions within the scope of this contract will be issued by the General Manager of the Guam

Waterworks Authority and the consultant shall not accept such direction from others. Information provided by other agencies which seemingly conflicts with information provided by the General Manager will be discussed immediately. This policy is not intended to prevent the consultant from obtaining necessary information from other agencies.

Y. RESPONSIBILITY OF THE CONSULTANT

The Consultant shall be responsible for the professional and technical accuracy and the coordination of all surveys, drawings, specifications, and other work of materials furnished by him under a contract. The consultant without additional cost to the GWA, correct and revise all errors or deficiencies in his work.

Neither the GWA's review, approval, or acceptance of non-payment for any of the service required under this contract shall be construed to operate as a waiver of any rights under this contract or of any cause of action arising out of his performance of this contract, and shall be and remain liable to GWA for all costs of any kind which were incurred by GWA as a result of their negligent performance of any of the services furnished under this contract.

Please note that Consultants are responsible for securing approvals for entry onto private property.

Z. GWA RESPONSIBILITIES

The Guam Waterworks Authority responsibilities include:

1. To furnish the consultant with the available as-built drawings of existing facilities covered by this RFP that are available in GWA files.
2. Upon written request, provide assistance for the consultants and its agent's access to GWA owner properties.

Payment Terms	Net 30	Freight Terms	
Shipping Method		FOB	
Negotiation Currency	USD (US Dollar)	Price Precision	2

1.6 Attachments

File Name or URL	Type	Description
Addendum 01 Notice	File	

2 Requirements

**Response is required*

I. INSTRUCTIONS TO PROPOSERS

A. SUBMISSION OF RESPONSES

Interested firms must have an account with GWA's Online Procurement Portal to participate in responding to this RFP. Firms who have done business with GWA previously would already have an account in GWA's Online Portal; for assistance with logging in or scheduling a training on how to use the Online Portal, please send an email to engbids@guamwaterworks.org.

For interested firms who are new to doing business with GWA, please register to create an account at <https://supplierportal.guamwaterworks.org/supplierregistration>.

Interested firms with an Online Procurement Portal account must send an email to engbids@guamwaterworks.org and request to be "invited" to participate in this RFP. Responses to this RFP must be submitted through GWA's Online Procurement Portal. Failure to adhere to the specified submission instructions via GWA's Portal with the required forms may be cause for rejection of offers due to non-responsiveness. A narrative Statement of Qualifications shall not exceed the number of pages identified in Paragraph C through Paragraph F. See Response Format and Content provision for instructions and minimum requirements.

Responses may be submitted at any time prior to the deadline. Responses must be submitted using the GWA's Procurement Portal not later than 9/16/24 10:00 AM, Chamorro Standard Time. Responses received after the closing time for receipt will not be considered.

Each firm submitting a proposal for any portion of the work covered by the proposing documents shall execute an affidavit, in the form provided with the proposal, to the effect that it has not colluded with any other person, firm or corporation in regard to any proposal submitted. Such affidavit shall be submitted by using the Online Portal.

By submitting a response to this solicitation, the Firm agrees, if selected, to accept the terms and conditions included in the sample contract incorporated in this RFP.

B. RESPONSE FORMAT AND CONTENT

The response must contain a statement of qualifications in a concise narrative which addresses the evaluation criteria set forth in this solicitation. Unnecessarily long and costly submissions are discouraged. All responses should follow and address each of the evaluation criteria, and must be complete as to the requested information. Failure to follow the prescribed format or omission of required information will result in a lower score on evaluation and may result in disqualification. Supporting graphical information, i.e., photos, drawings, illustrations may be provided that back up the information given in the response, however such material will not be separately evaluated, but may be utilized as supporting documentation of knowledge and experience.

Firms may declare portions of their bid as being confidential. Material so designated shall accompany the bid and shall be readily separable from the Proposal in order to facilitate public inspection of the non-confidential portion of the Proposal. However, prices and makes and models or catalogue numbers of the items offered, deliveries, and terms of payment shall be publicly available at the time of bid opening regardless of any designation to the contrary.

GWA may review the material declared to be confidential to determine the validity of any requests for

nondisclosure of trade secrets and other proprietary data identified in writing. If the parties do not agree as to the disclosure of data, GWA shall inform the bidders in writing what portions of the bids will be disclosed. All Proposals shall be opened to public inspections subject to any continuing prohibition on the confidential data.

As a minimum, the following must be included in all responses:

1. Cover letter referencing RFP No. and listing the contents of the response.
2. RFP Response as required herein
3. Proof of licensure to perform the required services on Guam
4. Non-Collusion Affidavit (attached)
5. Affidavit Regarding Gratuities or Kickbacks (attached)
6. Affidavit Regarding Ethical Standards (attached)
7. Affidavit Regarding Contingent Fees (attached)
8. Disclosure of Ownership, Financial and Conflicts of Interest Affidavit (attached)
9. Wage and Benefit Determination (attached)
10. Certification of Non-Employment of Convicted Sexual Offenders (attached)

C. QUALIFICATIONS AND PERFORMANCE RECORD OF THE FIRM

Firms shall submit a brief explanation of why your firm is especially well qualified for the particular services and how your firm's workload can accommodate the addition of a contract of this type; what your firm's project approach is; and how your firm will implement QA/QC measures. This statement shall not exceed 10 (ten) pages.

The Firm shall provide its past performance record on similar projects including quality of work and timeliness of delivery. The Firm shall include:

1. A list of the Firm's record of cost performance (original contract award amount versus final contract cost) and explain any cost deviations.
2. A list of the Firm's record of schedule performance (list original schedule versus final completion date) and explain any schedule deviations. A list of the Firm's record of schedule performance (list original schedule versus final completion date) and explain any schedule deviations.
3. A litigation and dispute history of projects to include a list of all projects the Firm was involved with or other disputes over pay or performance over the past 10 years. Describe when, where, why, judgment rendered and settlements paid by the Firm (if any). If judgment has been entered and a case has been appealed, provide the general facts of the case and the basis of the appeal.

D. FIRM EXPERIENCE ON SIMILAR PROJECTS

The Firm is required to provide proof to GWA that it has delivered a quality work product on similar projects. GWA is especially interested in related experience on Guam, other U.S. Territories and the 50 states since knowledge of U.S. laws and regulations applicable to such work is important. The submittal shall not exceed three (3) pages.

The Firm shall:

1. Provide a list of projects similar in scope and size (maximum of three pages).
2. Identify project name, project description, location, client references including contact name, address and telephone number, completion date, project budget, project role, type of services provided highlighting work performed similar in scope, and other pertinent information.

E. QUALIFICATIONS AND EXPERIENCE OF PROJECT TEAM

1. The RFP response should establish a clear understanding and agreement as to all specific project staff who shall work on the project and the nature and extent of their involvement. As part of this submittal, prospective firms must submit the following:
 - a. Provide a Project Organizational Chart of designated personnel to be assigned to this project with identification of their project roles and description of their area of responsibilities and the location of their office.
 - b. Identify and describe the current and projected workload of each designated personnel, including a list of ongoing projects and his/her role on these ongoing projects.
 - c. Describe the approach and organizational capabilities to perform the required services on time and within budget.
 - d. Describe the procurement, involvement and management of sub-firms.
 - e. Describe the internal quality and cost-control measures or procedures.
2. Firms shall submit the qualifications and a brief Work History of the proposed Project Manager and core project staff. This statement shall not exceed three (3) pages exclusive of resumes and exhibits. Resumes and exhibits shall not exceed three (3) pages each. The Firm shall also submit a detailed, but brief description of the following:
 - a. Identify the project principal, project manager, assistant project manager, key staff, sub-firms, and their qualifications and experience as it relates to this project.
 - b. Extent of principal involvement.
 - c. Team experience on similar projects.
 - d. Time commitment of key team members during the project life cycle.
 - e. Unique qualifications of key members.
 - f. Qualifications and relevant individual experience including degree(s), year and discipline, and active registrations and licenses with number and jurisdiction. Include the description of the specific role performed by each individual on each project listed, highlighting projects of similar size and scope where the individual's role is similar to his/her role on this project.

F. EVALUATION FACTORS SET FORTH IN THE REQUEST FOR PROPOSALS

The evaluation of the process for the Request for Proposal will be based on firm's performance using the following Evaluation Factors with their associated score. The total of 100 points is broken down as follows:

	Evaluation Factor	Weight
1.	Proposal Content Completeness of the proposal in responding to the items listed in the Response Format and Content section of this RFP (10 points).	10 Points
2.	Qualifications and Capacity of Firm The firm's ability to successfully apply its skills and resources to perform and complete the work on time and within budget at a level of quality expected by GWA (5 points). This includes the availability of resources and evaluation of the Project Organizational Chart to complete the work (5 points). Proposed method for accomplishing the work, avoiding problems and delays, and resolving conflict (5 points).	15 Points
3.	Firm's Experience on Similar Projects The firm's specialized and extensive experience on projects similar in scope and type (15 points). The firm's experience working on GWA projects and other project on Guam (5 points).	20 Points
4.	Qualifications and Experience of Project Team Specialized experience (10 points), qualifications with resumes (20 points), and availability of personnel identified on the Organizational Chart to perform the required services (10 points).	40 Points
5.	Performance Record A demonstrated track record of effective planning, scheduling and on-time delivery performance on those schedules (5 points). Successful performance on projects that is similar in nature and scope (5 points). A demonstrated track record of teamwork, cooperation, fair dealing, client service and relationships of mutual trust and confidence. The absence of a pattern of adversarial relationships, claims and litigation. (5 points).	15 Points

G. AMENDMENTS TO REQUEST FOR PROPOSAL

GWA reserves the right to amend this RFP at any time prior to the date set for opening proposals. Changes will be announced by an amendment or amendments to this RFP and shall be identified as such. Amendments shall refer to the portions of the RFP it amends. Amendments shall be sent to all parties known to have received an RFP. GWA requires that all prospective proposers acknowledge receipt of all amendments issued. Amendments shall be distributed to allow prospective firms time to consider it in preparing its proposal. GWA may extend the due date if such amendment makes compliance with the original proposed due date impractical.

H. COMPLIANCE WITH GRANT TERMS AND CONDITIONS

For grant funded projects, all respondents are required to comply with the terms and conditions. Failure to comply with the Grant Conditions may result in the vendor not being deemed responsible and could also result in termination of the Contract in the event of non-compliance with such terms throughout the term of the Contract except as specifically noted elsewhere.

MBE/WBE Reporting, 40 CFR, Part 33, Subpart E (EPA Form 5700-52A):

The recipient agrees to submit a "MBE/WBE Utilization Under Federal Grants and Cooperative Agreements" report (EPA Form 5700-52A) annually for the duration of the project period. The current EPA Form 5700-52A with instructions can be found at <https://www.epa.gov/grants/epa-form-5700-52a-united-states-environmental-protection-agency-minority-business>. This provision represents an approved exception from the MBE/WBE reporting requirements as described in 40 CFR Section 33.502. Reporting is required for assistance agreements where funds are budgeted for procuring construction, equipment, services and supplies (including funds budgeted for direct procurement by the recipient or procurement under subawards or loans in the "Other" category) with a cumulative total that exceed the Simplified Acquisition Threshold (SAT) currently, set at \$250,000 (the dollar threshold will be automatically revised whenever the SAT is adjusted; See 2 CFR Section 200.1), including amendments and/or modifications. When reporting is required, all procurement actions are reportable, not just the portion which exceeds the SAT. Recipients with expended and/or budgeted funds for procurement are required to report annually whether the planned procurements take place during the reporting period or not. If no budgeted procurements take place during the reporting period, the recipient should check the box in section 5B when completing the form.

When completing the annual report, recipients are instructed to check the box titled "annual" in section 1B of the form. For the final report, recipients are instructed to check the box indicated for the "last report" of the project in section 1B of the form. For section 2B, the Region 9 EPA DBA Coordinator is Alexandra Perez, email: GrantsRegion9@epa.gov, phone: 415-972-3826.

Subpart B – Certification:

§ 33.201 What does this subpart require?

- (a) In order to qualify and participate as an MBE or WBE prime or subcontractor for EPA recipients under EPA's DBE Program, an entity must be properly certified as required by this subpart.
- (b) EPA's DBE Program is primarily based on two statutes. Public Law 102-389, 42 U.S.C. 4370d, provides for an 8% objective for awarding contracts under EPA financial assistance agreements to business concerns or other organizations owned or controlled by socially and economically disadvantaged individuals, including HBCUs and women ("EPA's 8% statute"). Title X of the Clean Air Act Amendments of 1990, 42 U.S.C. 7601 note, provides for a 10% objective for awarding contracts under EPA financial assistance agreements for research relating to such amendments to business concerns or other organizations owned and controlled by socially and economically disadvantaged individuals ("EPA's 10% statute").

What are the required Six Good Faith Efforts?

Recipients are required to make the following good faith efforts whenever procuring construction, equipment, services, and supplies under an EPA financial assistance agreement. A Native American recipient or prime contractor must follow the six good faith efforts only if doing so would not conflict with existing Tribal or Federal law, including but not limited to the Indian Self-Determination and Education Assistance Act.

All awarded contracts are encouraged to make a good faith effort in utilizing DBE/MBE/WBE certified firms for a portion of its total contract. At the very least, awardees will adhere to the "Six Good Faith Efforts" outlined by USEPA.

1. Ensure DBEs are made aware of contracting opportunities to the fullest extent practicable through outreach and recruitment activities. For Indian Tribal, State, and Local Government recipients, this will include placing DBEs on solicitation lists and soliciting them whenever they are potential sources.
2. Make information on forthcoming opportunities available to DBEs, arrange time frames for contracts, and establish delivery schedules, where the requirements permit, in a way that encourages and facilitates participation by DBEs in the competitive process. This includes, whenever possible, posting solicitations for bids or proposals for a minimum of 30 calendar days before the bid or proposal closing date.
3. Consider in the contracting process whether firms competing for large contracts could subcontract with DBEs. For Indian Tribal, State, and Local Government recipients, this will include dividing total requirements when economically feasible into smaller tasks or quantities to permit maximum participation by DBEs in the competitive process.
4. Encourage contracting with a consortium of DBEs when a contract is too large for one of these firms to handle individually.
5. Use the services and assistance of the SBA and the Minority Business Development Agency of the Department of Commerce.
6. If the prime contractor awards subcontracts, require the prime contractor to take the steps in items 1 through 5.

II. SCOPE OF WORK

A. PROJECT BACKGROUND

Guam Waterworks Authority (GWA) is requesting an experienced and qualified engineering firm to provide engineering design services for GWA's Santa Rita Springs Facility Project.

The site is located within the village of Santa Rita and was originally built by the Navy in 1929. There are two existing 47,500-gallon water storage impoundments that capture flow from the hillside through a 9 ft long and 8 in diameter perforated pipe. The Santa Rita Spring Facility also includes an existing pump building, a chlorination building, and a generator building.

A technical memorandum of Hydrological Findings and Conceptual Design Recommendation was developed by WERI (Water and Environmental Research Institute). The design consultant shall develop the design recommendations made by WERI. In addition to recommendations in the technical memorandum, the design consultant shall also provide design alternatives for the spring rehabilitation.

The scope of service is divided into the following components:

- Design (Basis of Design, 60%, 90%, 100%)
- Construction Bid Support Services

- Design Support Services during construction

B. SCOPE OF WORK

1. Design

- a. When a design consultant has been selected, they will be provided with a technical memorandum from WERI to develop the Basis of Design. The recommendations made in the WERI technical memorandum is to be incorporated into design concept with modification to accommodate as future phase the expansion of the Santa Rita Springs with a new reservoir and a PFAS treatment plant to maximize GWA's Santa Rita Springs water production and capacity.
- b. The design consultant shall conduct recurring design progress meetings with GWA prior to proceeding with the next design subcomponents, which are the following items:
 1. Basis of Design
 2. 60% Design
 3. 90% Design
 4. 100% Design
- c. The design consultant shall conduct permit requirements investigation and coordinate meetings with the applicable local and federal government agencies to ensure the design plans and specifications are in compliance with agency directives. The project is funded by USEPA (United States Environmental Protection Agency) grants and will be subjected to all relevant agency requirements, such as National Environmental Policy Act (NEPA), Section 106. Designer shall ensure that all grant requirements are met in the bid documents prior to construction bid issuance.
- d. The design consultant shall be responsible for identifying and including the following items in for the BOD and design plans:
 1. Identify and record the current site conditions, which include, but not limited to the following items:
 - All GWA onsite facilities and adjacent Navy water facilities that are necessary for water production;
 - All GWA equipment necessary for water production;
 - Current in and out flow; flow from others;
 - Current water treatment;
 - Current onsite power demand; and

- Current PFAS data.
2. Provide recommendation of necessary site improvements and provide design alternatives to maximize water production. The following items shall be part of the design consultant's consideration:
- Increased water production capacity;
 - Spring impoundment and catch system upgrades;
 - Booster pump system and building upgrades;
 - Generator system and building upgrades;
 - Chlorination system and building upgrades;
 - Address sanitary deficiencies identified in GEPA's annual sanitary survey;
 - Per- and Polyfluorinated Substances (PFAS) testing and treatment: Include options for treatment method and location. Santa Rita Springs property area is limited and may need additional property to house the treatment system. The plan shall evaluate GWA's existing Santa Rita Reservoir or new locations for treatment use. Once an option has been selected, the design shall include the treatment facility; and
 - Groundwater under the direct influence (GWUDI) study and treatment: Perform GWUDI evaluation. The designer shall evaluate existing data and perform as necessary test to assist GWA with GWUDI determination. Testing may include the following:
 - Evaluate hydrogeological settling, water quality, and perform MPA/MET Particulate Analysis; and
 - Monitoring, which includes static and dynamic water levels, flows, and general water quality.Depending on the outcome of the GWUDI determination, treatment may need to be developed and incorporated into the design. After construction of the project, GWUDI monitoring will be required to confirm if treatment achieves the target limits set forth.
3. The design consultant shall research current property and additional property for acquisition, if required by design recommendation.
- If property acquisition is required, research properties. Work will include initiating dialogue with the land owner, land appraisal, and preparation of any documents required for land purchase.
 - If existing property can accommodate the design intent, design consultant shall

recommend adjacent property for future expandability. Research of adjacent property to GWA is required.

4. The design consultant(s) shall prepare the following and coordinate with all relevant agencies to conform with National Environmental Policy Act (NEPA) requirements.
 - NEPA Environmental Assessment: Coordinate with all required government agencies including, but not limited to National Park Service, Guam State Historic Preservation Office, U.S. Fish and Wildlife, etc.
 - Draft and submit required documentation to relevant agencies. Documentation may include request for information letters, scope of work letters, field survey reports, etc.

e. The project will require the following various engineering analysis, but is not limited to:

1. Hydrogeology focused on ground- and spring-water sources
2. Water quality characterization;
3. Spring water production testing;
4. Hydraulic assessment;
5. Water treatment and system design;
6. Process and mechanical design;
7. Instrumentation and control design;
8. Electrical and emergency power supply design;
9. Civil design (including grading, erosion control, access roads, landscaping, fencing, safety);
10. Geotechnical report and design;
11. Structural design;
12. Mechanical design;
13. Construction cost estimate and schedule development;
14. Permits from appropriate government agencies;
15. Property acquisition services;
16. Demolition requirements;
17. Drainage requirements;
18. Piping and valving requirements;
19. Operational requirements;
20. Construction access; and
21. Construction sequencing: Designer shall present a design that factors in constructability. A portion of the springs must be in service during construction.

f. The design consultant shall provide surveying services to verify and record the GWA property

boundary, perform a topographic field survey, and locate the Right of Way (ROW) easements of the project site.

1. These services include adjacent sites which may be used for Santa Rita Spring Rehabilitation and for future GWA water storage expandability. The consultant shall make all necessary research for the determination of land ownership.
- g. Perform a hazardous materials survey within the project boundary if required by applicable local and/or federal agency directives.
- h. The design consultant shall perform geotechnical investigations to research the stability of the current subgrade and develop a geotechnical soil report. The report shall consist of field exploration and laboratory tests, corrosion, and seismic investigations. The geotechnical investigations shall address the general conditions of the project site and provide design recommendations for the proposed project and ancillary facilities including the following:
1. Characterization of earth materials and groundwater level;
 2. Development of seismic design criteria for a concrete storage impoundment per IBC;
 3. Determination of bearing pressure and settlement;
 4. Lateral earth pressures – static and seismic;
 5. Assessment of liquefaction potential;
 6. Foundation design of proposed spring impoundment and ancillary structures; and
 7. Earthwork requirements.
- i. The design consultant shall provide environmental and archeological services to determine any impacts on the project. This shall include a technical report, which defines background research, field methodology, results of survey and mitigation recommendations. A biological and archeological survey will be required.
1. The archeological party will conduct a cultural resource inventory and evaluation of historic resources that might be affected by this project. Work shall include preparing a Research Design for an Archaeological Monitoring, Discovery, and Data Recovery Plan. This will require preparing and submitting an inventory survey plan, conducting an inventory survey, and reporting to the Department of Parks and Recreation/Guam Historic Preservation Office (SHPO) and all other required agencies regarding the project and recommendations as to eligibility and effect from the undertaking.
 2. The biological party will conduct a survey of all endangered and threatened species and critical habitats that may exist within the project location. Work shall include preparing a biological survey report. The biological survey report shall include survey methods, survey results, and conclusions with proposed mitigative actions to be considered during construction and operational phase of the facility. The report shall be submitted to Guam Department of Agriculture, United States Department of Interior Fish and Wildlife Service, and all other agencies.

3. Perform any coordination and any written formal request with required government agencies. All meetings with required government agencies shall be recorded and meeting minutes will be submitted to GWA.
- j. The design consultant shall perform water quality characterization of spring production for compliance with Safe Drinking Water Act. Sampling shall include both dry and wet weather conditions. Revision to sampling schedule is acceptable based on selected designer's recommendation with justifications after GWA's written approval. Prepare and submit all permits as necessary for the testing.
1. Before testing, prepare and submit a simplified test plan (i.e., matrix or dashboard) which discusses water characterization and spring production method and approach. The test plan shall include water quality parameters, testing period, and methodology.
 2. After testing and characterization, develop and submit a technical memorandum documenting the testing, samplings, findings and determined production (average, minimum and peak) for both dry and wet seasons. The tech memo shall compare the historical data and testing data, and it shall conclude with recommended design criteria, such as flow, TSS, metals, organics, etc. All calculations and supportive data shall be included in the submittal.
- k. The Basis of Design Report at the minimum shall address the following:
1. Design of rehabilitation of Santa Rita Spring, demolition and removal of structures and equipment within the Project Site; including, but not limited to existing buildings, new impoundment concrete roof, spring catchment system, spring booster pump system, steps with safety railings, access road, water treatment system, etc., necessary for optimum and safe operations of GWA's water supply facility;
 2. Perform civil design for the project site; including, but not limited to landscaping and fencing;
 3. Address all sanitary deficiencies noted by the Guam Environmental Protection Agency (GEPA);
 4. Geotechnical report and recommendations;
 5. Structural characteristics (Seismic Zone 4), structural design, and calculation for existing and new buildings;
 6. Design requirements for new valving, electrical, instrumentation and control for on-site monitoring electrical panel onsite with provisions for connection to a future SCADA system, which may include high-low water alarms, intrusion alarms, security camera footage, flood alarms, hydraulically operated valve, limit switches, water level gauges, flow meters, and transmitters;
 7. Provide all hydraulic information, including hydraulic profile, pipe sizes, pump curves and system curves;
 8. Provide overall mass balance and removal per unit process of the system including key

- parameters that are listed in the Safe Water Drinking Act;
9. Perform and provide Contact Time (CT) calculation with disinfectant dosage;
 10. Site operational flexibility; may include a bypass of spring water storage;
 11. Site security requirements;
 12. Develop a Class 3 cost estimate in accordance with AACE International Cost Estimate Classification System. All cost will be in current dollars and escalated to the estimated midpoint of construction;
 13. Proposed construction schedule with major work items; and
 14. The design consultant shall provide design alternatives and options.
- l. Perform system hydraulic analysis. The analysis shall include evaluation of the required storage, impoundment elevations, and system control valve locations.
 - m. Perform hydrologic analysis. The analysis shall include spring water being delivered to the site during wet and dry season including episodic variations to determine maximum storage available.
 - n. Prepare construction drawings, specifications, cost estimates, construction schedule, supporting design calculations, all required permits, and all other documents necessary for project construction.
 1. The design plans will include all necessary piping, valving, fittings, and appurtenances to connect to the existing water system as indicated in the Basis of Design Report. The plan will also include necessary erosion control measures such as erosion control seeding, silt fencing, protection of stockpiled materials, and other necessary measures to mitigate the impact of erosion and sedimentation.
 - o. The design consultant will prepare and submit the following:
 1. Project Schedule using Primavera's P6 for each discipline indicating all project milestones for the Planning and Design phases. The project schedule will identify critical path for this contract and will provide the means to confirm design and reasonable review timetable. The schedule of submittals identified in the Scope of Work will be incorporated in the Design Schedule and provide a time-sensitive description of the expectations for performance. A draft project schedule will be due within 3 weeks after receipt of Notice to Proceed for GWA review and approval. GWA will provide comments within 1.5 weeks. A final project schedule incorporating all of the GWA's comments will be submitted within 1.5 weeks after receipt of GWA's comments;
 2. Multidisciplinary plans to the BOD, 60%, 90%, and 100% completion levels;
 3. Specifications at 60%, 90%, and 100% completion levels, which will include front end documents and technical specifications applicable to the indicated completion levels. The design consultant shall propose any changes to GWA's front end documents (EJCDC) for GWA's Legal Counsel review;

4. A Basis of Estimate shall be prepared for each design phase (60%, 90%, and 100%) submittal;
5. Construction cost estimate update at 60% completion level. This estimate will be a Class 2 estimate in accordance with the AACE International Cost Estimate Classification System. All costs will be in current dollars and escalated to the estimated midpoint of construction;
6. Construction cost estimate update at 90% completion level. This estimate will be a Class 1 estimate in accordance with the AACE International Cost Estimate Classification System. All costs will be in current dollars and escalated to the estimated midpoint of construction;
7. Final construction cost estimate based on quantity takeoffs and the requirements of the 100% design plans and specifications. This estimate will be a Class 1 estimate in accordance with the AACE International Cost Estimate Classification System. All costs will be in current dollars and escalated to the estimated midpoint of construction;
8. The design consultant shall coordinate with relevant agencies such as Guam Environmental Protection Agency, Department of Public Works, and/or National Park Service, Guam State Historic Preservation Office, and other relevant agencies at the BOD, 60%, 90%, and 100% submittals. This includes submitting design documents (full size plans and specifications at each phase) and maintaining communication throughout the duration of the project and incorporating any relevant regulation requirements in the design;
9. Deliverables to GWA shall be provided in accordance with the following:
 - Schedule
 - Digital copy of the Project Schedule
 - Qty 1 hard copy of the Project Schedule
 - BOD Phase
 - Digital copy of the Basis of Design
 - Qty 1 hard copy of the Basis of Design
 - 60% Phase
 - Digital copy of the 60% design documents
 - Qty 5 hard copies of the 60% Technical Specification bound with D-ring binders with 3-rings
 - Qty 5 hard copies of the 60% Design Plans on 11"x17" sized prints
 - 60% engineer's estimate
 - 90% Phase

- Digital copy of the 90% design documents
 - Qty 5 hard copies of the 90% Technical Specification bound with D-ring binders with 3-rings
 - Qty 5 hard copies of the 90% Design Plans on 11"x17" sized prints
 - 90% engineer's estimate
- 100% Phase
 - Digital copy of the Final design documents
 - Qty 5 hard copies of the Final Technical Specification bound with D-ring binders with 3-rings
 - Qty 5 hard copies of the Final Design Plans on 11"x17" sized prints
 - Qty 2 hard copies of the Final Design Plans on 24"x36" sized prints
 - 100% engineer's estimate
10. The design of Santa Rita Spring Rehabilitation shall conform to the Safe Water Drinking Act, all relevant codes, standards, environmental regulations, and all other applicable local and federal laws that will be incorporated in the design.

2. Construction Bid Support Services

- a. The design consultant shall provide the following:
1. Assist with preparing answers to questions regarding the bid packages during the bidding phase;
 2. Lead the Pre-Bid Conference and respond to technical questions involving design and specifications that prospective bidders may have. Prepare Pre-Bid Conference meeting agenda, sign-in sheets, and site visit. Record Pre-Bid Conference. Preparation of meeting minutes and providing formal responses to technical questions;
 3. Assist with preparation of bid addenda; and
 4. Review construction proposals received. This shall include a bid analysis, review of bid proposal prices, and conformance with contract requirements and the Guam Procurement Code. A letter of recommendation of award shall be prepared.

3. Design Support Services during Construction

a. Provide engineering services during construction, consisting of the following:

1. Prepare Final (100%) "Issued for Construction" conformed plans and specifications incorporating addenda, change orders and changes during the bid phase;
2. Review submittals, shop drawings, design calculations, samples, test results, RFI's, Change Orders, schedule, and other data required to be submitted by the contractor for conformance with the contract documents;
3. Review requests for clarification or interpretation submitted by contractor and provide responses to GWA;
4. Evaluate substitution requests to determine acceptability of substitute materials and/or equipment proposed by the contractor and provide recommendations to GWA;
5. Attend construction meetings and site visits (as requested);
6. Prepare punch list items prior to substantial completion and coordinate with GWA CM on the punch list items; and
7. Work with CM to close out punch list items.

This Request for Proposal is approved by Miguel C. Bordallo, P.E., GWA General Manager and Jeanet Babauta Owens, P.E., GWA Assistant General Manager of Engineering.

2.1 Section 1. Addenda Acknowledgment (Technical)

***1. Addendum No. 1**

- Please acknowledge receipt of Addendum No 1.
- In this Online Procurement Portal, note that the RFP number is changed from CIP-202400002 to CIP-202400002,1; with the ",1" indicating the revision number.
- When viewing CIP-202400002,1; you are viewing the the current revision with changes incorporated.
- The Addendum memorandum from the General Manager is attached to the Overview > Header area.

Select one of the following:-

a. Addendum No. 1 Acknowledged

2.2 Section 2. Required Forms (Technical)

***1. Affidavit Re Ownership and Interest Disclosure**

Complete the required form attached with signed and stamped notarization. Submit a pdf version of the completed notarized form to this questionnaire. Retain the original, wet signed document until notification is received. If your firm is selected, GWA will request for the Original hard copies to be submitted in order to proceed with contract signing process.

Attachments:

File Name or URL	Type	Description
Affidavit Re Ownership and	File	

Select one of the following:-

a. Submitted (*Response attachments are required*)

***2. Non-Collusion Affidavit**

Complete the required form attached with signed and stamped notarization. Submit a pdf version of the completed notarized form to this questionnaire. Retain the original, wet signed document until notification is received. If your firm is selected, GWA will request for the Original hard copies to be submitted in order to proceed with contract signing process.

Attachments:

File Name or URL	Type	Description
Non-Collusion Affidavit	File	

Select one of the following:-

a. Submitted (*Response attachments are required*)

***3. Affidavit Re Gratuities or Kickbacks**

Complete the required form attached with signed and stamped notarization. Submit a pdf version of the completed notarized form to this questionnaire. Retain the original, wet signed document until notification is received. If your firm is selected, GWA will request for the Original hard copies to be submitted in order to proceed with contract signing process.

Attachments:

File Name or URL	Type	Description
Affidavit Re Gratuities or K	File	

Select one of the following:-

a. Submitted (*Response attachments are required*)

***4. Affidavit Re Gratuities or Kickbacks**

Complete the required form attached with signed and stamped notarization. Submit a pdf version of the completed notarized form to this questionnaire. Retain the original, wet signed document until notification is received. If your firm is selected, GWA will request for the Original hard copies to be submitted in order to proceed with contract signing process.

Attachments:

File Name or URL	Type	Description
Wage and Benefit Determinati	File	

Select one of the following:-

a. Submitted (*Response attachments are required*)

***5. Affidavit Re Ethical Standards**

Complete the required form attached with signed and stamped notarization. Submit a pdf version of the completed notarized form to this questionnaire. Retain the original, wet signed document until notification is received. If your firm is selected, GWA will request for the Original hard copies to be submitted in order to proceed with contract signing process.

Attachments:

File Name or URL	Type	Description
Affidavit Re Ethical Standar	File	

Select one of the following:-

a. Submitted *(Response attachments are required)*

***6. Sexual Offender Certification**

Complete the required form attached with signed and stamped notarization. Submit a pdf version of the completed notarized form to this questionnaire. Retain the original, wet signed document until notification is received. If your firm is selected, GWA will request for the Original hard copies to be submitted in order to proceed with contract signing process.

Attachments:

File Name or URL	Type	Description
Sexual Offender Certificatio	File	

Select one of the following:-

a. Submitted *(Response attachments are required)*

***7. Affidavit Re Contingent Fees**

Complete the required form attached with signed and stamped notarization. Submit a pdf version of the completed notarized form to this questionnaire. Retain the original, wet signed document until notification is received. If your firm is selected, GWA will request for the Original hard copies to be submitted in order to proceed with contract signing process.

Attachments:

File Name or URL	Type	Description
Affidavit Re Contingent Fee	File	

Select one of the following:-

a. Submitted *(Response attachments are required)*

2.3 Section 3. Reference Document (Technical)

***1. Certification of Work Completed and Payment Request Form**

Payment application template for reference. Please acknowledge document has been read.

Attachments:

File Name or URL	Type	Description
Certification of Work Compl	File	

Select one of the following:-

a. Read and Accepted

***2. Standard Form Agreement**

This is standard professional service agreement template for reference.

Attachments:

File Name or URL	Type	Description
Standard Form Agreement	File	

Select one of the following:-

a. Read and Accepted

2.4 Section 4. Proposal Submission (Technical)

***1. Technical Proposal Submittal**

Attach your RFP response here. Be sure to include valid business and professional licenses to provide service.

Select one of the following:-

a. Submitted *(Response attachments are required)*

3 Lines

3.1 Line Information

Line	Target Quantity	Response Quantity	Response Price	Line Amount	Promised Date
1-Design of Santa Rita Springs					

3.2 Line Details

3.2.1 Line 1 Design of Santa Rita Springs

Category Name **Design Service-Contract**
 Allow Alternate Lines **No**
 Requested Date **9/30/24**

Location **SANTA RITA
 SPRINGS REHAB
 688 Route 15, Suite
 200
 MANGILAO, GU
 96913**

Start Price (USD)

Retainage

Retainage Rate (%)

Maximum Retainage Amount (USD)