



**GUAM WATERWORKS AUTHORITY**  
Gloria B. Nelson Public Service Building | 688 Route 15, Mangilao, Guam 96913  
P.O. Box 3010, Hagåtña, Guam 96932  
Tel. No. (671) 300-6846/48 Fax No. (671) 648-3290

**RFP No. 2024-01**  
**Professional Services to Establish a Customized Apprenticeship Program**  
**Response to Inquiries No. 3**

This Addendum and Response to Request for Information (RFI) is issued to modify the previously issued bid documents and/or given for informational purposes and to the extent the responses below modify the bid documents, please treat them as an amendment to the Bid. The following responses are in response to RFIs received from potential bidders on October 24, 2023, and October 25, 2023.

| REF:                                    | QUESTION/INQUIRY AS SUBMITTED:  | GWA RESPONSE:  |
|---|---|--|
| <b>Questions from November 15, 2023</b> |   |  |
| 1.                                      | <p>Our company seeks further clarification of GWA-RFP-2024-01, Section 3 “SCOPE OF WORK” to fully understand what is expected of prospective offerors.</p> <p>a. Subsection 1 “Program Development”, states in part, “Collaborate with GWA and stakeholders to develop a sustainable bootcamp and apprenticeship program framework that aligns with GWA’s goals and industry standards.”</p> <p>i. Does GWA have an in-house training program that will be incorporated in the apprenticeship?</p> <p>1. If yes, please provide a copy.</p> <p>ii. Has GWA identified a Related Instruction Provider (RTI)? Is GWA currently working with a Related Training Instruction Provider (RTI)?</p> <p>1. If yes, please provide a copy of existing contract, purchase order, invoices and payments.</p> <p>b. Subsection 4 “Mentorship and Evaluation”, states in part, “Establish mentorship guidelines and provide ongoing support for mentors and apprentices.”</p> <p>i. What type(s) of ongoing support services is the Guam Waterworks Authority (GWA) seeking for mentors and apprentices?</p> | <p>GWA will be incorporating its Utility 101 Training and Facility Tour as part of the bootcamp.</p> <p>Yes, the Guam Community College works in partnership with the Guam Apprenticeship Program to deliver the classroom related instruction. Currently, GCC is the only institution of higher learning that has a Water and Wastewater Technology Program.</p> <p>The success of the Mentoring program relies heavily on the support provided by both mentors and apprentices. The Successful Offeror will play a pivotal role in ensuring a seamless and effective mentoring experience and may implement</p> <ul style="list-style-type: none"><li>• orientation or training for mentors to equip them with the necessary skills and tools for effective mentoring, fostering a supportive environment for apprentices.</li></ul> |



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|  | <p>ii. Is GWA looking for a contractor to track and manage apprentices in the Registered Apprenticeship Partners Information Database System (RAPIDS 2.0)?</p> | <ul style="list-style-type: none"><li>• provide a repository of resources, including guides, templates, and best practices accessible to mentors and apprentices, and serve as a reference point throughout the mentoring relationship.</li><li>• conducting check-in meetings to assess the progress of mentorship/apprentice pairs and provide constructive feedback promoting continuous improvement and positive mentoring experience.</li><li>• act as mediator, providing guidance and support to resolve issues amicably between mentor and apprentice.</li><li>• establishing key performance metrics to evaluate the effectiveness of mentor/apprentice relationships and performance in the apprenticeship program by apprentices.</li></ul> <p>By implementing support measures, GWA hopes to create a nurturing environment that empowers mentors and apprentices to thrive in their professional development journey.</p> <p>No, the Successful Offeror is only responsible for establishing a comprehensive and structured apprenticeship program.</p> |
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Bidders are also notified to visit GWA website: [www.guamwaterworks.org](http://www.guamwaterworks.org) to ensure that addenda to the bid, answers to questions, and reminders are communicated to all bidders throughout the solicitation process.

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Miguel C. Bordallo, P.E.  
General Manager

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Date