



"Better Water. Better Lives."

Gloria B. Nelson Public Service Building | 688 Route 15, Mangilao, Guam 96913

Telephone No.: (671) 300-6058

UTILITY CLEARANCE REQUEST

Form ENGP-009 (05-17-2021)

For GWA Use			
Date of Form Submittal:		Confirmed Construction Start Date:	
Received By:		Estimated Construction Completion Date:	
Highway Encroachment Permit Number:		Submitted By:	
		Received By:	
		Date Received:	

Instructions

(1) The confirmed construction start date must be provided to GWA at least 3 full working days prior to the start of construction by calling 300-6058 or emailing permits@guamwaterworks.org. GWA will not conduct a clearance until the construction start date has been confirmed.

NOTE: Utility Clearance Requests delayed more than 30 calendar days after the confirmed construction start date will be cancelled and must be resubmitted. Utility Clearance Requests submitted without a confirmed construction start date will not be accepted.

- (2) This request must be submitted with an aerial photograph or engineering plans that clearly identify the area to be cleared.
- (3) Clearance activities will be scheduled 1 to 3 business days prior to the confirmed construction start date. GWA must be informed of construction start date changes in order to avoid multiple clearance requests for the same area.
- (4) The area to be cleared must be staked or marked in the field.

Excavator (Applicant): _____

Authorized Representative (If the excavator/applicant is a company): _____

Contact Number(s): _____ Email Address: _____

Mailing Address: _____

Scope of Work: _____

Excavation Method: _____

Village: _____

Street Address: _____

DPW Construction Permit: _____ DPW Highway Encroachment Permit: _____

Job Site Contact Person: _____ Contact Number: _____

By his/her signature below, the Excavator's authorized representative acknowledges and agrees to the following:

- (1) The excavation is subject to the requirements of Guam Code Chapter 21 Title 71.
- (2) A copy of the approved clearance form must be available for inspection by GWA at the job site.
- (3) The clearance is strictly limited to GWA utilities.
- (4) The clearance is valid for 10 days from the date cleared or when field markings become unclear, whichever is sooner.
- (5) The approximate location of underground utilities will be marked based on available GWA records.

- (6) A map of approximate utility locations may be provided. The Excavator is responsible for field-verifying map information.
- (7) Utility lateral locations will vary and might not be marked.
- (8) Due to variations in depth, GWA makes no representations with respect to how deep a utility may be. GWA will not be held responsible for the absence of warning tape or bedding sand.
- (9) If insufficient information is available to safely excavate, the Excavator shall employ prudent techniques, such as hand-dug test holes, which shall be paid for by the Excavator or project owner.
- (10) An experienced excavation spotter is required during all excavation/trenching work.
- (11) The Excavator shall take precautions to avoid damage to utilities [Guam Code Title 21 Chapter 71 §71107]. GWA reserves the right to require that the Excavator perform non-destructive excavation to uncover a utility for visual inspection and verification prior to issuing clearance for standard excavation procedures.
- (12) Installation of new (non-sewer) utilities must meet the following minimum utility separation distances. See GWA for separation distances for new sewer utilities.
 - (a) A minimum horizontal distance of 3 feet, a minimum vertical crossing distance of 18 inches. For trenchless installation work (micro-tunneling, directional drilling, etc.) crossing or paralleling existing mains, provide 3 feet vertical clearance to existing mains.
 - (b) Minimum horizontal clearance shall also be provided to manholes, valves, and meters.
 - (c) Distances are to be measured between outer edges or diameters of utilities.
- (13) Excavator assumes all liability for any damages resulting from its own negligence.
- (14) Repair of damage to GWA utilities will be the responsibility of the Excavator requesting the clearance. Repair costs incurred by GWA will be charged to the requesting party [Guam Code Title 21 Chapter 71 §71105 and GAR Title 28 Chapter 2 Article 1 §2103 (n)].
- (15) **Damage to GWA utilities must be immediately reported to GWA by calling 646-4211.**

Signature of Excavator's Authorized Representative Date

For GWA Use
Clearance Conducted By:
<input type="checkbox"/> GIS reviewed for water mains, gravity sewers, and force mains <input type="checkbox"/> GIS information marked on map provided to requestor <input type="checkbox"/> Excavator marked/staked area in the field <input type="checkbox"/> Field utility markings completed on: Date _____
Water Utilities <input type="checkbox"/> Water utilities marked OR <input type="checkbox"/> No water utilities within the area staked/marked by Excavator Comments:
Sewer Gravity Mains <input type="checkbox"/> Gravity sewer marked OR <input type="checkbox"/> No gravity sewer within the area staked/marked by Excavator Comments:
Sewer Force Mains <input type="checkbox"/> Force mains marked OR <input type="checkbox"/> No force mains within the area staked/marked by Excavator Comments:

Signature:	Date:
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