

Pre-Bid Meeting Minutes

Project: Yigo Sewer Pump Station Flood Mitigation and Facility Rehabilitation
Project No.: S18-001-BND
IFB No. : IFB-01-ENG-2021
Meeting Date: January 5, 2021 at 10:00 am – 11:00 am

Location: Virtual Conference, GoTo Meeting;
<https://global.gotomeeting.com/join/213310909>

Attendees See attendance sheet

Item No.	Description	Notes
1.0	INTRODUCTIONS	Speaker: Gloria Bensan
1.1	Meeting started at 10:01 am	
1.2	GWA Representative(s)	
	Clinton Huntington, Senior Engineer	
	Mauryn McDonald, P.E., Wastewater CIP Supervisor	
	Gloria Bensan, Senior Engineer	
	Gerald Gattoc, Engineer	Correction during Site Visit; Gerald to be GWA Project Manager during Construction.
	Randy Munoz, Operations Supervisor	
	Thomas Cruz, Assistant GM for Operations	
1.3	Designer Representative(s)	
	Pete Diaz, P.E., Project Manager	
1.4	Contractors	
	John Valentino; IAN Corp	
	Gemwil Hornijas; ProPacific	
2.0	ATTENDEES	
2.1	See attachment 1.	
3.0	GENERAL	Speaker: Gloria Bensan
3.1	The purpose of the Pre-Bid Conference is to provide an “ Informal ” forum for the Prospective Bidders to ask questions on the Design and Construction Scope of Work identified in the Bidding Documents.	
3.2	All answers provided by GWA and Agency’s Representatives to Prospective Bidders questions are considered Informal and non-binding.	

Item No.	Description	Notes
3.3	All Prospective Bidders requiring “ Formal ” answers to their questions must submit their questions in writing to Gloria Bensen, of GWA at: gpbensan@guamwaterworks.org ; clinton@guamwaterworks.org ;	
3.4	All Formal answers to Proposers questions shall be via the issuance of an Addendum through GWA’s website: http://www.guamwaterworks.org/bids to ensure that all addenda to the bid, answers to questions, and reminders are communicated to all bidders throughout the solicitation process.	
3.5	The formal questions or clarifications must be submitted in writing on or before January 11, 2021.	
3.6	Bids will be accepted until 3:00 pm ChST on January 26, 2021. At this time, the bid opening will be done virtually. Changes to this procedure may change based on the guidance from the Governor of Guam. Prospective Bidders and encouraged to check GWA’s website often for communication throughout the solicitation process.	
4.0	PROJECT DESCRIPTION & SCOPE OF WORK	Speaker: Pete Diaz
4.1	<p>Project description:</p> <ul style="list-style-type: none"> a) The Yigo Sewer Pump Station (SPS) is owned and operated by GWA and is located in the village of Yigo along Chalan Nanalao. b) The pump station is in a deteriorated condition. c) The SPS is located in an area known to flood during extreme wet weather events. Although the SPS entrance elevation is elevated, it has also been flooded on the interior. <p>The goals of the project include:</p> <ul style="list-style-type: none"> a) Mitigate flooding of the station during extreme wet weather b) Replace electrical panels within station that are damaged and/or outdated c) Ensure power source into the facility meets electrical requirements. d) Replace the pump station ventilation system e) Integrate the existing standby generator with the new electrical panels f) Rehabilitate the existing instrumentation and controls and provisions for Supervisory Control and Data Acquisition (SCADA). g) Miscellaneous building improvements. 	Refer to Section 01 11 00 Summary of Work.

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4.2	The scope of work will in general, consists of exterior concrete repair, new flood barrier gates, doors, elevated louver openings, elevated platform, cantilever monorail beam, hoisting equipment, ventilation systems, plumbing system, electrical system and an integrated, robust and secure SCADA system consisting of the necessary equipment, cabinets, panels, materials, software packages, and licenses; all in accordance with the approved Plans and Specifications.	Refer to Section 01 11 00 Summary of Work.
4.3	<ul style="list-style-type: none"> a) Recommended sequence of construction is provided in the Specifications. b) The pumping capacity must be maintained at all times during construction, including demolition of the existing switchboards, motor control and instrument systems and installation of new switchboards, motor control and instrument systems. c) Total power outage to all equipment shall be limited to two minutes and shall be coordinated with GWA operations to prevent overflow of sewage wet well. 	Refer to Section 01 11 00 Summary of Work.

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4.4	Delegation of Professional Design Services a) Removable Aluminum Flood Barriers: Structural calculations b) Seismic Restraint for Electrical Equipment: Structural calculations	Refer to: Section 00700 General Conditions Section 08 15 10 Removable Aluminum Barriers Section 26 05 48 Seismic Restraint for Electrical Equipment
5.0	BID ADDENDA & RESPONSES TO CONTRACTOR RFI'S	Speaker: Gloria Bensen
5.1	No Addenda or responses to Contractor inquires have been issued for this project to date. If there are any, they will be available on the GWA website: http://www.guamwaterworks.org/bids	Bidders are requested to submit RFIs at the earliest to provide GWA ample time to respond to the questions.
6.0	BID AWARD	Speaker: Gloria Bensen
6.1	The Bid will be awarded to the lowest responsible, responsive bidder for the Base Bid if it is within GWA's available funds. If the Bids exceed GWA's available funds, GWA will retain the right to delete one or more of the Bid Items from the Bid Schedule to bring the Bid total within their budget. After receipt of bids, GWA will determine which, if any, of the subject Bid Item(s) may be deleted and will apply the deletion to all Bidders to determine the lowest resultant bid. GWA may elect to delete any or all of the Bid Items, in any order, as it sees in its best interest.	
6.2	When the Successful Bidder delivers the Agreement (executed by Successful Bidder) to Owner, it shall be accompanied by required bonds and insurance documentation.	Section 00200 Instruction to Bidders Section 00700 General Conditions Section 00800 Supplemental Conditions
7.0	SPECIAL CONSIDERATIONS	Speaker: Gloria Bensen
7.1	a) Base bid work shall be substantially complete as specified no later than 360 calendar days from NTP. b) The 360 days includes days lost due to inclement weather. c) Liquidated damages for each calendar days delay until said Work is satisfactorily completed at the rate of \$3,000 per day. d) Final Completion shall be no later than 90 calendar days following Substantial Completion.	Section 00520 Agreement Section 00800 Supplementary Conditions, Article 4, SC-4.05

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7.2	a) Contractor may retain Subcontractors and Suppliers for the performance of parts of the Work. Such Subcontractors and Suppliers must be acceptable to Owner. b) Prior to entry into any binding subcontract or purchase order, Contractor shall submit to Owner the identity of the proposed Subcontractor or Supplier. Such proposed Subcontractor or Supplier shall be deemed acceptable to Owner unless Owner raises a substantive, reasonable objection.	Section 00700 General Conditions
7.3	Unless otherwise provided in the Contract Documents, Contractor shall obtain and pay for all construction permits and licenses.	Section 00700 General Conditions
7.4	Permits and clearances will be required	Section 00800 Supplementary Conditions
8.0	QUESTIONS	Open to the Contractors
	No questions were posed by the Contractors during the virtual meeting regarding the bid documents.	
9.0	SITE TOUR	Speaker: Gloria Bengan
9.1	A site visit held after the Pre-Bid conference at 1:30 pm ChST; meet the Yigo SPS Site near the intersection of Chalan Felix Remedios and Chalan Nanalao. Bidders joining the site visit must have their PPEs. Wearing facial mask and personal distancing during the inspection is required for everyone's safety.	
10.0	ADJOURN MEETING	
	Meeting was adjourned at 10:26 am	



GUAM WATERWORKS AUTHORITY

YIGO SEWER PUMP STATION FLOOD MITIGATION AND FACILITY REHABILITATION
GWA Project No. S18-001-BND

SITE VISIT

Date: January 5, 2021

Time: 1:30 p.m.

PARTICIPANTS

Name	Company	Contact No.
1. Randy Munoz	G.W.A.	747-3589
2. Pete Diaz	AEOM	477-8325
3. Gerald Castro	GWA	687-7044
4. JY ESCABILAS	PPBC	888 9866
5. Ryan Escabillas	PPBC	888 7923
6. ALBERT CARLOS	IAN Corp	929-7377
7. EUGENE FURUDA	IAN CORP	787-0629
8. Maelyn McDonald	GWA	300-6054
9. Clint Huntington	GWA-PM for Design	300-6099
10. JASON TRUDEAN	GWA	727-8744
11. JETEL CASTRO	GWA	488-1062
12.		
13.		