

CONSENT AND ACKNOWLEDGEMENT

Pre-employment/Promotion

I, _____, an applicant for Guam Waterworks Authority (GWA) who has been conditionally offered employment/promotion opportunity, consent to and acknowledge I will be scheduled to undergo drug testing. I understand that drug testing is required upon conditional offer of promotion opportunity from a Non-Testing Designated Position (TDP) to TDP. I fully understand that I cannot start work until I have taken and passed the required drug test.

Test Specimen and Substances:

In accordance with the GWA's Drug and Alcohol-Free Workplace Policy (DAFWP), test specimen collection involves an analysis of a urine sample. This test will be performed by a certified, licensed forensic laboratory.

The purpose of the test conducted will be to test for the presence of the following:

- Marijuana/Cannabinoids (THC);
- Cocaine Metabolites;
- Opiates;
- Phencyclidine (PCP);
- Amphetamines/Methamphetamines;
- Barbiturates; and
- Other new forms of controlled substances that become available.

Refusal to Undergo a Drug Test:

I understand that refusal to consent to a drug test or failure to appear at the designated site for testing will be in clear violation of the Authority's DAFWP procedures. Refusal to participate in a drug test will be considered the equivalent of receiving a confirmed "positive" test result for employment and subject to have my offer rescinded and/or immediate termination. Furthermore, after three (3) unsuccessful attempts to contact me for a scheduled drug test, GWA reserves the right to rescind the conditional offer of employment.

Positive Test Results Procedures:

I understand that if I should receive a positive test result, the licensed Medical Review Officer (MRO) will make reasonable efforts to contact me to discuss the test result before reporting his/her analysis to GWA as a confirmed "positive" drug test. If the MRO

verifies and confirms a positive drug test result, I give consent to the MRO to send the verified result to the GWA.

Release of Test Results:

I acknowledge that my drug screen test results are available for review by the MRO and the GWA to determine whether I am in violation of drug testing policies. This consent and acknowledgement form will be valid until revoked by me in writing.

Contesting a Drug Test Result:

I understand that should I choose to contest my drug test result; I must submit a Contest/Appeal form to the Guam Waterworks Authority within ten (10) business days from receipt of the confirmed "positive" test result. I acknowledge and agree that should I request to undergo a retest, the same urine sample will be used and the cost of the contested result will be at my own expense. Full payment must be made to the Guam Waterworks Authority within ten (10) business days before any retest could be authorized and performed.

Consent & Acknowledgement:

By signing this form, I acknowledge and agree to comply Guam Waterworks Authority's Drug and Alcohol-Free Workplace Program policy and procedures.

Print Applicant or Employee Name

Signature of Applicant or Employee

Last four (4) digits of SS#: XXX-XX-_____

Date of Birth: _____

Today's Date

Contact #s:

1. _____

2. _____

<i>For Human Resources Use Only</i>	
Date of scheduled drug test	
Date(s) applicant/employee contacted	
Date of Results	
Results (negative/positive)	

HR Notes (as necessary):
