



## MEETING MINUTES

**PROJECT: TALOFOFO SEWER IMPROVEMENTS**

**GWA PROJECT NO. S16-004-EPA**

**SUBJECT: PRE-BID MEETING; IFB-07-ENG-2018**

**DATE: JULY 3, 2018; 10:00 AM**

**VENUE: GPWA GAYU CONFERENCE ROOM, ROOM 201**

**ATTENDEES: SEE ATTACHEMENT 1**

**PREPARED BY: EMPSCO ENGINEERING CONSULTANTS**

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The following summarizes our meeting held on July 3, 2018. This summary is not a direct transcript, but rather a summary of the discussions as follows:

- A. Introductions – GWA
  - a. John Davis opened the meeting and followed by an introduction of GWA board members.
  - b. John introduced the Designer of Record: EMPSCO Engineering Consultants and an introductory description of the project construction requirements.
  
- B. Description of the Project – EMPSCO
  - a. The scope of construction involves building five (5) pump stations, gravity sewers, and force mains to resolve surcharging manholes at five low-lying basins within the Talofoto village namely, Chalan Kanton Ladera 1, Chalan Kanton Ladera 2, Chalan Ayuyu, Taitague, and Tenorio Street.
  - b. Each typical pump station will convey flow to an existing manhole downstream via a new terminal sewer manhole and new force main pipe. New gravity sewer line shall connect the new wet well to the surcharging manhole and the new terminal manhole to the existing manhole.
  - c. Provide a package type station with different depth based on plans in lieu of a concrete wet well.
  - d. The new pump stations shall be constructed to the public right of ways outside of the ponding basins with concurrence from GWA.
  - e. One of the requirement is to provide two (2) portable trailer type generator to power up the pumps in the event of power outages. The portable generator size is noted on the bid item schedule.
  - f. Each station is designed with a quick-connect outlet for the portable generator.
  - g. The pump station and valve box shall require traffic duty cover than can withstand H2O loading. Chainlink fence shall be provided around the electrical panel and controls which are to be mounted on a masonry wall to secure against theft and vandalism.
  - h. Part of the construction scope includes removal, disposal and restoration of asphalt concrete pavement affected by demolition work.
  - i. Soil report shall be issued as addendum item.
  - j. For complete Summary of works, refer to Bid form in Bid documents.
  
- C. Bid Submittals; Clarification Requirement and Deadline Dates
  - a. Submit questions in a Request for Information (RFI) no later than July 23, 2018. Send all questions and clarification to Gloria Bensan; email: [gpbensan@guamwaterworks.org](mailto:gpbensan@guamwaterworks.org).
  - b. Bid due date is on August 3, 2018, no later than 3:00 PM.
  - c. Site visit is on Monday, July 9, 2018, 9:00 AM. Meeting place at Talofoto Mayor's Office. In case of bad weather, Contractors shall contact GWA for re-schedule.



- d. This project is a USEPA funded project, so additional documentation and requirements by the Davis Bacon Act and other grant requirements will need to be met. Bidders are advised to refer to the Supplementary Conditions.
  - e. Contractors shall take note of the following bid documents requirements:
    - 1. Checklist on the bid document
    - 2. Addendum shall be posted on GWA website: <http://guamwaterworks.org/bids/>
    - 3. Addendum shall be acknowledge on the bid documents.
    - 4. Qualification of Bidders
  - f. In regards with the actual flow rate, Contractor shall include this question in the RFI. GWA/EMPSCO shall provide an official response to Bidder's RFI's.
- D. Discussion with Kelly Clark, GWA Legal Counsel
- a. The Executive Order minimum wage rate of \$10.35 does not apply to any Wage Determination that has wage classifications with rates above the \$10.35 level. It does not apply to this project for purposes of determining a wage classification rate because there are no wage rates in the Wage Determination that are below \$10.35. The Guam Territorial Wage Determinations also do not apply, only the Federal Rates.
  - b. While GWA is not providing legal advice to the bidders, based on previous positions taken by the US Department of Labor, there is a probability that the lowest wage rate allowed by the successful contractor on this project will be the \$14.01 classification for structural iron worker. To add or verify any wage classification set forth in the Wage Determination attached to the Supplementary Conditions in the bid package, GWA advises the bidders to contact the US Department of Labor division set forth in Attachment 1.

Meeting adjourned at 10:30 AM

The above is the understanding of EMPSCO of the discussion resulting from the meeting. Should there be any clarification or corrections please contact EMPSCO Engineering Consultants.

Minutes prepared by:

EMPSCO Engineering Consultants  
Al Tyrone de Guzman, P.E.  
Project Engineer

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# GUAM WATERWORKS AUTHORITY

IFB-07-ENG-2018

Talofoto Sewer Improvement  
GWA Project No. S16-004-EPA

Pre-Bid Conference

July 3, 2018 – 10:00 a.m. – Gayu Conference Room

### PARTICIPANTS:

Name:	Company	Contact No.	Email Address
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