

**GWA Route 2 Agat War in the Pacific Sewerline Rehabilitation and Replacement
GWA Project No. S15-005-EPA**

PRE-BID CONFERENCE MINUTES

10:00 am

May 12, 2017

Gayu Conference Room, 2nd Floor, GWA Fadian Office

Attendees: See attached attendance list.

Gloria provided welcoming remarks and briefed on the following items:

- Reminded bidders to email RFIs to the following address:
gpbensan@guamwaterworks.org
- Informed that this is a US EPA funded project and therefore will likely require addition documentation such as the Davis Bacon Act documents.
- Advised bidders to pay close attention to specs as this is the first time the EJCDC was used.

SSFM went through the agenda items:

1. Purpose

To provide an overview of the project, discuss the project scope instruction to bidders

2. Introductions

3. Project Description

Includes the installation of a new trunk sanitary sewer along Route 2 in a parallel alignment, adjacent to the existing trunk sewer line. With the parallel installation, the existing sewer can, for most part, remain in service throughout the construction period, with limited interruption or bypass pumping required.

Work to be completed generally includes the following:

- Connect to the new 30 inch sewer line being installed as part of the Agat WWTP upgrades (when they are ready)
- Install a new 27 inch PVC sewer line parallel to the existing trunk sewer line
- Install a temporary bypass pump and piping at the upstream end, near MH 5507 to permit completion of the transition at each end of the of the project
- Re-connect the service laterals to the new PVC trunk sewer line
- Plug the existing AC pipe, and cap the ends of the pipe with-flowable fill such as Controlled-Low Strength Material (CLSM) or sand/limestone slurry
- Remove the existing sanitary MH tops and fill with sand

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- Abandon the existing AC pipe in-place

4. Invitation for Bids

- Sealed Bids to be received by GWA no later than 3:00pm Chamorro Standard Time, Thursday, May 25, 2017
- Bid must include a Bid Bond in the amount of 15% of the total bid amount
- Bid security may be in the form of bid bond, certified check, or cashier's check made payable to Guam Waterworks Authority.

5. Instructions to Bidders

- **Copies of Bidding Documents**
 - Available at GWA Engineering Division
 - Bidding Documents:
 - Bid Drawings
 - Specifications w/ attachments
- **Qualifications of Bidders**
 - To be included with bid
 - Written evidence establishing qualifications (financial, experience and present commitments)
 - Evidence of Bidder's authority to do business on Guam
 - Contractor's license number
 - Subcontractor and supplier qualification
- **Examination of Contract Documents and Site**
 - Before submitting bids, bidder must examine the contract documents, familiarize self with site conditions and local laws, ordinances, rules and regulations
 - Coordinate with owner to conduct site investigations

Gloria and Kurt advised bidders to submit a request to GWA if they would like to visit the site.

- **Pre-Bid Conference**
 - Questions shall be submitted in writing. Formal responses to questions will be written and distributed as an Addenda. Oral statements not binding.
- **Interpretation or Correction of Bidding Documents**
 - Notify Owner's representative or the Project Manager of any error or inconsistencies of bidding documents and plans

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- Written requests for clarification or interpretation of the bid documents shall be ~~submitted to the project manager at least 10 days prior to receipt of bids~~ *emailed to Gloria Bengan on or before May 18, 2017.*
- Any interpretation, correction or change of bidding documents will be made by Addendum.

- **Addenda**

- ~~Will be mailed or delivered to all known to have received a complete set of the Bidding Documents~~
- ~~No Addenda will be issued later than 7 days prior to the receipt of Bids except one that withdraws request of bids or that postpones the date of receipt of Bids~~
- Bidders shall ascertain all addenda has been received prior to submitting bid and acknowledge receipt of all addenda issued in the bid

Gloria clarified that Addendums will not be mailed or delivered to bidders. As stated on the Invitation to Bid, bidders should check for updates or addendums on the GWA website.

- **Bonding/Bid Security**

- Bid security payable to GWA in the form of Bid bond by a US Treasury listed bonding company, certified cashier's check or money order.
- To be returned to ~~unsuccessful~~ bidders *that Owner believes do not have a reasonable chance of receiving the award* within 7 days *after* of bid opening
- Apparent successful bidder's bid security to be retained until the Owner awards the contract and bidder executes the contract documents and furnishes the required performance and payment bond

- **Substitutions**

- Not considered during bidding period

- **Bid Form**

- Fill in all blanks
- Total price in both numerals and words. Words to take precedence in case of a conflict
- For corporations, corporate officer must execute bid. Corporate seal must be affixed and attested by president or vice president
- For partnerships, title must appear below partners signature
- Provide address to which all communications regarding the bid is to be directed

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- The Bid shall contain an acknowledgment of receipt of all Addenda, the numbers of which shall be filled in on the Bid Form.
- The Bid shall contain evidence of Bidder's authority and qualification to do business in the state where the Project is located, or Bidder shall covenant in writing to obtain such authority and qualification prior to award of the Contract and attach such covenant to the Bid. Bidder's state contractor license number, if any, shall also be shown on the Bid Form.
- **Submission of Bids and Contractors Qualification Statement**
 - Bid shall be enclosed in a plainly marked package with the Project title, the name and address of Bidder, and shall be accompanied by the Bid security and other required documents. If a Bid is sent by mail or other delivery system, the sealed envelope containing the Bid shall be enclosed in a separate package plainly marked on the outside with the notation "BID ENCLOSED." A mailed Bid shall be addressed to:

Miguel C. Bordallo, P.E.
General Manager
Guam Waterworks Authority
Gloria B. Nelson Public Service Building
688 Route 15, Mangilao, Guam 96913
- **Modification and Withdrawal of Bids**
 - A Bid may be withdrawn by an appropriate document duly executed in the same manner that a Bid must be executed and delivered to the place where Bids are to be submitted prior to the date and time for the opening of Bids. Upon receipt of such notice, the unopened Bid will be returned to the Bidder.
 - If a Bidder wishes to modify its Bid prior to Bid opening, Bidder must withdraw its initial Bid in the manner specified in Paragraph 16.01 and submit a new Bid prior to the date and time for the opening of Bids.
 - If within 24 hours of bid opening, withdrawal may be allowed with duly signed written notice with Owner. If Owner is satisfied with reasoning of withdrawing bid, bid and bid security will be returned and the bidder will be disqualified from further bidding of the work.
- ~~**Opening of Contractor's Qualifications Statement and Bids**~~
 - ~~To be opened and reviewed before Bids are opened~~
 - ~~If contractor is qualified their bid will be opened and read. If not qualified, bid will be returned unopened.~~

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Gloria clarified the opening of contractor qualifications prior to bid opening is typically required on multi-step projects. This will not be performed on this project. All bids will be opened on this project and read out. Evaluation of bids and bidder's qualifications will be handled after bid opening.

Additional clarification: This agenda item was inadvertently included on agenda, and shall be disregarded.

● ~~**Bids to Remain Open**~~

- ~~To remain open for 120 days after bid opening. Owner may release bid and security prior to that date~~

Clarification: this agenda item was inadvertently included, and shall be disregarded. Refer to Instruction to Bidders Article 8.

● **Opening of Bids and Award of Contract**

- Bids will be opened at the time and place indicated read aloud publicly. An abstract of the amounts of the base Bids and major alternates, if any, will be made available to Bidders after the opening of Bids.
- If Owner awards the contract for the Work, such award shall be to the responsible Bidder submitting the lowest responsive Bid.
- In evaluating Bids, Owner will consider whether or not the Bids comply with the prescribed requirements, and such alternates, unit prices, and other data, as may be requested in the Bid Form or prior to the Notice of Award.
- For the determination of the apparent low Bidder when unit price bids are submitted, Bids will be compared on the basis of the total of the products of the estimated quantity of each item and unit price Bid for that item, together with any lump sum items.
- In evaluating whether a Bidder is responsible, Owner will consider the qualifications of the Bidder and may consider the qualifications and experience of Subcontractors and Suppliers proposed for those portions of the Work for which the identity of Subcontractors and Suppliers must be submitted as provided in the Bidding Documents.
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6. Questions from Bidders

BME: What is the performance period?
GWA/SSFM: 365 Calendar Days

BME: Does this include the processing of permits?

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GWA/SSFM: Yes

BME: When will the NTP issued? We are concerned about the permit processing time, in relation to the project performance period. From experience, permit processing and approval takes significant time.

SSFM: Bid preparation shall be based on the contract time currently indicated on the bid documents. Issues related to permit processing time can be handled after award. Suggest for contractor to formally submit an RFI.

BME: Is a list of the other bidders who obtained bid packages available? Is attendance at this pre-bid conference mandatory?

GWA: Yes, list can be provided. Attendance at pre-bid conference is not mandatory.

FRONTIER: What is the amount EPA budgeted for this project.

GWA: The amount of money allocated for this project is not readily known.

FRONTIER: Is the sewerline running parallel with Route 2?

SSFM: Yes, it's located along the shoulder of Route 2 and generally is parallel to the Route 2 centerline. There is an area where the sewerline jogs into the roadway and back out to the shoulder area.

FRONTIER: Will the project impact the driveways along Route 2, particularly the Taco Shack?







SSFM: It does not impact the Taco Shack driveway which is located beyond the project limits. Driveways within the project limits, such as the Mayor's Office, will be impacted by the project. This should be coordinated with driveway owners.



GUAM WATERWORKS AUTHORITY

IFB-06-ENG-2017
ASAN-ADELUP-HAGATNA, ROUTE 1 SEWERLINE REHABILITATION AND REPLACEMENT
GWA Project No. S15-002-EPA




Pre-Bid Conference
May 12, 2017 – 10:00 a.m. – GPWA Procurement Conference Room

PARTICIPANTS:		
Name:	Signature	Contact No. / Email Address
Guam Waterworks Authority		
1. Gloria Bensen		300 -6042 gpbensen@guamwaterworks.org
Brown & Caldwell		
1. Kurt Bills		KBilz@BrwnCald.com
2. George Watson		gwatson@BrwnCald.com
3. Ericson Marble		477 - 0975 / Emartle @brwn.cald.com
SSFM International		
1. Carlos Salas		csalas@ssfm.com
2. Rizaldy Cortez		rcortez@ssfm.com
TIMOTHY DELGON GUERRERO		tguerrero@ssfm.com

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OTHER PARTICIPANTS:

Name:	Signature	Contact No. / Email Address
PACIFIC BUILDER CORP.		480-5296 dgyc@guam.net
BMB by Song Inc		77-3908 / alans@bmesons.com
JW - FRONTIER		486-0796 / jonm@frontiersupply.com