



**GUAM WATERWORKS AUTHORITY**

“Better Water. Better Lives.”

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**GWA IFB No. 2017-11 relative to Printer Pool Plan  
 GWA Response to Inquiries No. 1**

This Addendum and Response to Request for Information (RFI) is issued to modify the previously issued bid documents and/or given for informational purposes and to the extent the responses below modify the bid documents, please treat them as an amendment to the Bid. The following responses are in response to RFIs received from potential bidders on April 05, 2017.

REFERENCE:	QUESTION/INQUIRY AS SUBMITTED:	GWA RESPONSE:
<b>Questions from April 05, 2017</b>		
1)	<p>1.) The Government of Guam is an authorized user of the GSA schedules per Guam law (Section 14231 of the Organic Act) and GSA administrative order 4800.2G. paragraph 7.e.2 (<a href="http://www.gsa.gov/graphics/fas/GSAOrderADM48002F.pdf">http://www.gsa.gov/graphics/fas/GSAOrderADM4800 2F.pdf</a>)</p> <p>GSA contract terms are standard. have been reviewed and accepted by the US Federal Government and many other Government of Guam agencies, offers eligible users fair and reasonable pricing and the ability to get additional discounts based on order volume.</p> <p>All the major copier manufacturers represented on Guam including RICO", Konica Minolta, Canon, Sharp, Kyocera and Xerox have GSA schedules:          Ricoh. GSA Contract No. GS-</p>	

	<p>03F-0085U          Canon GSA Contract No.          Contract: GS-00F-0002V          Konica Minolta Contract No.          GS-03F-135DA          Sharp Contract No. GS.25F-0037M          Kyocera Contract No. GS-03F-0045DA          Xerox Contract NO. GS-03F-137DA</p> <p><b>Question:</b> Will GWA consider bid offers based on pricing and terms of the US Federal GSA Contract?</p>	<p>Yes, accepted. Note: The US federal GSA pricing and Terms and Conditioning will be considered if offered.</p>
2)	<p>2.) Printer Pool Plans for office equipment typically do not include wide (large) format devices as they are very different types of devices having different Supply and service support plans vs. office equipment.</p> <p><b>Question/Request:</b> We requests that the Item No. 1.4 be removed from the bid requirements and possibly be solicited in a bid/ solicitation separate from the requested pool plan.</p>	<p>Under section I. BID ITEM(s) Item 1.4 Large Format Print System, shall remain as part of the bid. GWA requires both service and support of large format devices.</p>
3)	<p>3.) Throughout the bid Technical Specifications, there are mentions of "options".</p> <ul style="list-style-type: none"> <li>• General Specifications for all Digital Multifunctional Systems: bullet "Can support 1 2/100/1000 BaseTX Ethernet connectivity, and have <u>option</u> for Wi-Fi"</li> <li>• Additional Specifications By Item: 1.0 bullet "<b>Finisher Options:</b> minimum</li> </ul>	<p>Wi-Fi is not required.</p> <p>"Finisher Options" shall be required.</p>

	<p>output 1 ,500 sheets output stacker. 3-Hole punch, and single-position stapling"</p> <ul style="list-style-type: none"> <li>• Additional Specifications By Item: 1.0 bullet "<b><u>Additional Options</u></b>: Mobile Printing"</li> <li>• Additional Specifications By Item: 1.1 bullet "<b><u>Finisher Options</u></b>: minimum output 1 ,500 sheets output stacker, 3-Hole punch, and single-position stapling"</li> <li>• Additional Specifications By Item: 1.1 bullet "<b><u>Additional Options</u></b>: Mobile Printing"</li> <li>• Additional Specifications By Item: 1.2 bullet "<b><u>Finisher Options</u></b>: minimum output 1 ,500 sheets output stacker, 3-Hole punch, and single-position stapling"</li> <li>• Additional Specifications By Item: 1.2 bullet "<b><u>Additional Options</u></b>: Mobile Printing"</li> <li>• Additional Specifications By Item: 1.3 bullet "<b><u>Output Options</u></b>: minimum 300 sheets output tray"</li> <li>• Additional Specifications By Item: 1.3 bullet "<b><u>Additional Options</u></b>: Mobile printing"</li> </ul> <p><b><u>Question:</u></b> "Options" doesn't necessarily mean included. For each of the cited sections above, can you please clarify it the requested</p>	<p>Mobil printing is optional and not required.</p> <p>"Finisher Options" shall be required.</p> <p>Mobil printing is optional and not required.</p> <p>"Finisher Options" shall be required.</p> <p>Mobil printing is optional and not required.</p> <p>"Output Options" shall be required</p> <p>Mobil printing is optional and not required.</p> <p>Please refer above.</p>
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	<p>"options" are to be included as part of the initial multifunction device configuration at installation? Eg. Multifunction Device provided in response to item 1.0 will have a finisher at installation and throughout the term of the lease that can accommodate 1.500 sheets output stacking, 3 Hole punch and single position stapling and will also have the ability at installation for mobile devices to print to the installed multifunction device?</p>	
<p>4)</p>	<p>4.) Technical Specification, General Specifications for all Digital Multifunctional Systems: bullet "Able to print the following Page Description Languages:  PCL5c/PCL6, PostScript 3, PDF, TIFF and <u>have option to support IPDS through a third party solution.</u></p>	<p>Amendment to change Under TECHNICAL SPECIFICATIONS: entitled, General Specification for all Digital Multifunctional Systems, sixth bullet down: "Able to print the following Page Description Languages:  PCL5c/PCL6, PostScript 3, PDF, TIFF and have option to support IPDS through a third party solution."</p> <p><b>Amended to now state new language under: TECHNICAL SPECIFICATIONS: entitled, General Specification for all Digital Multifunctional Systems:</b>  "Able to print the following Page Description Languages:  PCL5c/PCL6, PostScript 3, PDF, TIFF and support IPDS. If IPDS is not supported, then</p>

	<p><b>Question:</b> Is it expected that responding vendors provide the "third party solution" mentioned for IPDS Support as part of the requested pool?</p> <p>Or is it sufficient that the provided devices be able to support IPDS printing?</p>	<p>vendor must provide support through a third party solution"</p> <p><b>See above amendment</b></p> <p>Yes, it is sufficient for the provided devices to be able to support PCL5c/PCL6, PostScript 3, PDF, TIFF, and IPDS, as stated in the new verbiage.</p>
<p>5)</p>	<p>5.) Many not most Government of Guam Bids require descriptive literature to support that the offered items meet the technical specifications of the bid. Snippet from Government of Guam GSA follows:</p> <p><i>19. DESCRIPTIVE LITERATURE: Descriptive literature(s) as specified in the solicitation must be furnished as a part of the bid and must be received at the date and time set for opening Bids. The literature must clearly identify the item(s) in the Bid. The descriptive literature is required to establish, for the purpose of the evaluation award, details of the product(s) the bidder proposes to furnish including design, materials, components, performance characteristics, method of manufacture, construction, assembly or other characteristics which are considered appropriate. Rejection of the Bid will be required if the descriptive literature(s) do not show that the product(s) offered conform(s) to the specification and other</i></p>	

	<p><i>requirements of the solicitation. Failure to furnish the descriptive literature(s) by the time specified in the Solicitation will require rejection of the bid.</i></p> <p><b>Question:</b> Does GWA require manufacturer provided descriptive literature as part of response documents for GWA to confirm offered devices meet technical requirements?</p> <p><b>Request:</b> We requests that the number of pages allowable in bid responses be increased from 100 pages to 300 pages. (Reference Page 14 Item S, Form of Bid). The request for an increase in the allowable pages is made since it is highly likely the minimal bid response package with amendments and additional documents Will exceed 100 pages especially if descriptive literature Is required.</p>	<p>The descriptive literature is not required to be submitted on the day of the bid opening date, but GWA may request for it on a later date during the bid evaluation period.</p> <p>GWA will accept 300 pages.</p>
6)	<p>6.) Page 14 Item S, Form of Bid requires that a compact disc "CD" be used to provide an electronic copy of bid responses. <b>Request:</b> We requests that a CD <u>or DVD</u> be allowed for submission of the requested electronic copy.</p>	<p>GWA will accept a DVD as an electronic copy.</p>
7)	<p>7.) Page 14 Item S, Form of Bid requires "a listing of current and former business clients and a description of the type of goods or services being provided."</p> <p><b>Questions:</b></p> <p>A) How many business clients should be on the list?</p> <p>B.) Must they be current customers?</p>	<p>As stated; a list of current and former business clients.</p> <p>As stated; a list of current and former business</p>

	<p>C.) What size of customers? Eg. Current customers with 10+ devices?</p> <p>D.) What information is being requested in addition to the client name and type of goods services being provided? Eg. client contact name, email address and telephone number?</p>	<p>clients.</p> <p>Yes. Bidders are to provide Current and Former business clients with similar bid requirements.</p> <p>Bidders are to provide information on the following; client contact name, mailing and email address and phone/fax numbers.</p>
8)	<p>8.) Technical Specifications, Additional Specifications By Item, Item NOS. 1.0, 1.1. and 1.2</p> <p><b>Question:</b> Do any of these requested devices require booklet making with saddle stitch/ center stapling?</p>	<p>Booklet making with saddle stitch/center stapling is not required.</p>
9)	<p>9.) For Technical Specifications, Additional Specifications By Item, Item No. 1.2, 30-45</p> <p>Digital Multifunction System with Additional Features-Qty 5</p> <p><b>Request:</b> Since item 1.2 configuration is for e lower volume/duty cycle device, we requests that the required minimum combined tray capacity of 3000 sheets with Bypass tray be reduced to <b><u>2,100 sheets minimum</u></b> combined tray capacity with bypass tray. Allowing the reduction will allow for more potentially lower cost model and configuration possibilities.</p>	<p>GWA requires a minimum tray capacity of 3,000 sheets for item 1.2.</p>
10)	<p>10.) For Technical Specifications, Additional Specifications By Item, Item No. 1.3. 30-45 Digital Multifunction System -Qty 3</p>	

	<p>A) <b>Request:</b> Since item 1.3 configuration Is for a lower volume/duty cycle device, We request that the required Output Options; minimum 300 sheets output tray be reduced to <b><u>250 sheets output tray</u></b>. Allowing the reduction will allow for more potentially lower cost model and configuration possibilities.</p> <p>B.) <b>Question:</b> Will this unit be placed on a desk or do you require a stand?</p>	<p>GWA requires a minimum output tray capacity of 300 sheets for item 1.3.</p> <p>The Device requires dedicated floor space with locking casters and adjustable feet or have a dedicated stand with the same characteristics.</p>
11)	<p>11.) General Specifications for Bid Items. A. General Specifications, No. 2 Supplies.</p> <p>A.) Question: Can you please confirm the staple count for each item? Aggregate totals amount to 46,000 staples while only 32,000 staples is indicated.</p> <ul style="list-style-type: none"> <li>• Item 1.1 Qty 3; 5000 per device (5000 x 3=15000 staples)</li> <li>• Item 1.2 Qty 5: 5000 per device (5000 x 5 = 25000 staples)</li> <li>• Item 1.3 Qty 3; 2000 per device (2000 x 3 = 6000 staples)</li> </ul> <p>B.) Staples are required for Item 1.3.</p> <p>Question: Can you please confirm the ability to staple is required for Item 1.3?</p>	<p>Amendment to change under GENERAL SPECIFICATIONS FOR BID ITEMS: letter A. line number 2, entitled, Supplies:</p> <p>For the term of the contract, all supplies required for the operation of the equipment provided shall be provided by the responsible bidder with the cost included in the bid price. Supplies include, but are not limited to consumable supplies such as staples (5,000 per device quantity of items 1.1 and 1.2, and 2,000 per device quantity of item 1.3, totaling 32,000 for the initial three-year contract), toners, inks, drums, waste containers, cartridges, fusers, and developers.</p>



The bidder shall coordinate the reordering and delivery of all supplies at agrees upon locations for the term of the contract. The bidder shall maintain supply inventories and provide/review reports on a scheduled basis for the term of the contract. All used supply items must be scheduled for removal by the bidder for proper disposal at no additional cost to GWA.

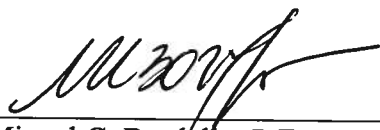
**Amended to now state new language under GENERAL SPECIFICATIONS FOR BID ITEMS: letter A. line number 2, entitled, Supplies:**

For the term of the contract, all supplies required for the operation of the equipment provided shall be provided by the responsible bidder with the cost included in the bid price. Supplies include, but are not limited to consumable supplies such as staples (5,000 staples per device quantity of items 1.0 and 1.1, and 2,000 staples per device quantity of item 1.2, totaling 40,000 staples for the initial three-year contract), toners inks, drums, waste containers, cartridges, fusers, and developers. The bidder shall

		<p>coordinate the reordering and delivery of all supplies at agrees upon locations for the term of the contract. The bidder shall maintain supply inventories and provide/review reports on a scheduled basis for the term of the contract. All used supply items must be scheduled for removal by the bidder for proper disposal at no additional cost to GWA.</p>
<p>12)</p>	<p>12.) The contract term as indicated on page 27 is for a period of three years with an option to renew for two additional years not to exceed a total of five years... All contract extensions are subject to the availability of funds.</p> <p><b>Question:</b> Can you please confirm/clarify if the decision to renew annually for two additional years beyond the initial 3 year term is based solely on the availability of funds?</p>	<p>As stated in the bid "All contract extensions are subject to the availability of funds."</p>

Bidders are also notified to visit GWA website: [www.guamwaterworks.org](http://www.guamwaterworks.org) to ensure that addenda to the bid, answers to questions, and reminders are communicated to all bidders throughout the solicitation process.

4.19.17  
Date

  
Miguel C. Bordallo, P.E.  
General Manager