

## **PRE-BID MEETING MINUTES**

**Project:** Critical Wastewater Pump Station Repairs – High Water Alarms  
GWA Project No. S16-002-EPA

**Date & Time:** January 20, 2017 – 10:00 a.m.

**Venue:** 2nd Floor GBN Public Service Building, Mangilao, Guam  
GPWA Gayu Conference Room

**Attendees:** Refer to Sign-In Sheet

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10:03 am: Barbara Cruz introduced herself followed by other attendees.

Gloria Bensen welcomed all attendees and introduced herself as person in-charge of procurement of the project. This project is funded by the US Environmental Protection Agency, a Court Order project with a deadline to complete the construction by September 2017 or earlier to fully utilize the available grant funds. Because of the imposed deadline, there will be no bid and contract completion extension to be given.

This is a re-bid project. The previous bid was design-build approach, unfortunately GWA did not receive any bid proposals, and thus GWA contracted AECOM to design the project. Gloria requested the bidders interested in submitting bid proposal particularly the new bidders to make plans with the insurance company in obtaining Performance and Payment Bond and insurance documents as stipulated in Section B-8 of the bid documents at the earliest should the project be awarded to avoid delays in processing contract.

Calvin Yam provided a brief description of the project. The Base Bid generally consists of complete performance of work (materials, labor, and equipment) required for the replacement and upgrades or providing new high level alarms at pump stations, including telemetry systems to GWA Systems Control Center and telephone auto dialers at nineteen (19) existing wastewater pump stations islandwide. Calvin reminded the attendees that the project is USEPA grant funded and for bidders to adhere to all EPA requirements particularly the Davis-Bacon Act.

A concern was brought up regarding the bid-schedule where it appeared to not have a bid-item for the Server Computer that is to be installed in GWA Systems Control Center that was mentioned in the discussion. Upon closer review after the meeting, a bid-item is present in the existing bid-schedule for all equipment that is to be installed in GWA Systems Control Center.

Bidders were requested to submit queries via email to [gpbensan@guamwaterworks.org](mailto:gpbensan@guamwaterworks.org).  
Deadline to submit RFI is on January 30, 2015.

Site visit is scheduled for **Tuesday, January 24, 2017 at 8:30 a.m.** Interested parties will meet at the front entrance of the GBN building. The party will depart promptly at 8:30 am.

No other topics discussed. Meeting adjourned at 10:38 a.m.

Recorded by:

Gloria Bensen



# GUAM WATERWORKS AUTHORITY

IFB-04-ENG-2017

CRITICAL WASTEWATER PUMP STATION REPAIRS – HIGH WATER ALARM  
GWA Project No. S16-002-EPA

Pre-Bid Conference

January 20, 2017 – 10:00 a.m. – GPWA Gayu Conference Room

### PARTICIPANTS:

Name:	Company	Contact No. / Email Address
Guam Waterworks Authority		
1. Barbara Cruz, P.E. <i>B</i>	GWA Engineering	300-6039 bccruz@guamwaterworks.org
2. Calvin Yam <i>CV</i>	GWA Engineering	300-6044 cnyam@guamwaterworks.org
3. Gloria Bensen <i>GBENSON</i>	GWA Engineering	300 -6042 gpbensan@guamwaterworks.org
AECOM (Design Consultant)		
1. Pete Diaz	AECOM	477-8324, pete.diaz@aecom.com
Other Participants:		
Roxanne Quichocho	GWS	646-2207, roxanne@gw.gws.com
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