



GUAM WATERWORKS AUTHORITY

578 North Marine Corps Drive
Tamuning, Guam 96931

July 13, 2010

ANSWERS TO QUESTIONS RECEIVED BY GWA ON JULY 7, 2010 RELATIVE TO GWA INVITATION TO BID NO. 2010-10 FOR GENERAL LIABILITY INSURANCE

The following are the Questions received by GWA from a perspective bidder and GWA's response thereto.

Question #1: Location of all water office operations with building description, total area of the building, and land area for each building location. Need each building location's nature of operation and any satellite office if any?

GWA Response #1: The water office operations facilities occupy approximately 15,000 square feet and the approximate land area is 16,815 square meters:

- Main Administration building, Tumon. The two-story building houses the following units: general administration, finance, customer service, data processing, permits & inspection, and meter shop.
- Procurement & Supply Warehouse, Tumon. The building houses the procurement and supply office, maintenance and operation office, dispatch center, and stock materials & supplies inventory.
- Transportation/Maintenance Warehouse, Tumon. The building houses the fleet repair shop, staff office, and electrical repair shop.
- Laboratory building, Dededo
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GWA's engineering department is housed in a building at Department of Public Works. The second floor office area occupies approximately 4,400 square feet. For additional information on our water facilities, please see our Water Resources Master Plan, Volume 2, Chapter 1, at:

http://www.guamwaterworks.org/wrmp_vol2.html

Question #2: Location of any building or office and other operation utilized by the Sewer Division of GWA.

GWA Response #2: The Hagåtña Sewer Treatment Plant has office space that GWA Wastewater personnel utilize as does the Northern District Wastewater Treatment Plant. GWA has hired Veolia Water Guam to assist GWA with operating the wastewater system and Veolia has administrative offices that it uses and several GWA personnel are housed in Veolia's offices located at Suite 213, Ixora Industrial Park Building, 215 Roxas Street, Harmon Industrial Park, Guam 96913. For additional information on our wastewater (sewer) facilities, please see our Water Resources Master Plan, Volume 3 chapter 1, at:

http://www.guamwaterworks.org/wrmp_vol3.html

Question #3: Revenue turnover for past five years and estimated revenues for 2010 operation for water/sewer and other operation.

GWA Response #3:

Revenues (In Thousands)

	<u>Historical</u>					<u>Projected</u>
	FY05	FY06	FY07	FY08	FY09	FY10
Water	\$ 24,987	\$ 24,458	\$ 26,356	\$ 29,801	\$ 28,965	\$ 36,310
Wastewater	13,885	14,632	15,378	17,124	19,228	21,878
Other	273	820	653	991	972	991
Total	\$ 39,145	\$ 39,910	\$ 42,387	\$ 47,916	\$ 49,165	\$ 59,179

Question #4: Need map on island wide water/sewer pipelines connection.

GWA Response #4:

The maps on the island wide water/wastewater pipelines connection can be viewed or downloaded from our Water Resources Master Plan at:

- Water pipelines connection (Volume 2 Chapter 1) - <http://www.guamwaterworks.org/Adobe%20Files/Volume%202/2-01%20Water%20System%20Description%20040706.pdf>
- Wastewater pipeline connection (collection, Volume 3 Chapter 4) - <http://www.guamwaterworks.org/Adobe%20Files/WRMP/vol3/3-4%20WW%20Collection%20System%20Final.pdf>
- Wastewater pipeline connection (treatment, Volume 3 Chapter 5) - <http://www.guamwaterworks.org/Adobe%20Files/WRMP/vol3/3-5%20Wastewater%20Treatment%20Facilities%20Final.pdf>

Question #5: Any construction work that is ongoing and detailed information of the water works (pipe laying, erection, etc) within the Island.

GWA Response #5:

- Ugum Water Treatment Plant (nearing completion). This project includes an alternative analysis and a design concept report to refine the extent and cost of this critical project. This project will improve the intake structure of the plant to minimize the impact of turbidity in the surface water source and provide more reliable raw water supply during low river flow conditions.
- Sinajana Raw water Transmission line. This project consists of design and construction of approximately 24,800-feet of 8, 12 and 24-inch water transmission lines between the Chaot and Agana Heights water storage tanks; the connection of 7 existing A-series wells to the transmission line, and chlorination equipment at each of the two storage tanks. The new pipeline will be a dedicated transmission line to the storage tanks. The line is in the ground, chlorination buildings and SCADA Project are ongoing.

Question #6: Total number of personnel with position title and work classification/main job duties.

GWA Response #6:

Please see attached listing.

Question #7: Copy of Veolia Water Company's certificate of insurance for their liability policy.

GWA Response #7:

Please see attached insurance certificates.



John M. Benavente
GWA General Manager (Acting)

No. of Employees	POSITION TITLE	CLASS SERIES	MAIN JOB DESCRIPTION
4	ACCOUNTANT I	Administrative, Accounting & Related Professional & Technical	Routine professional accounting work. Participates in the controlling of ledgers; reviews and analyzes financial accounting transactions and documents for accuracy and propriety.
3	ACCOUNTANT II	Administrative, Accounting & Related Professional & Technical	This is complex professional and supervisory accounting work. Responsible for the accounting operations of an agency; supervises and participates in the maintenance and preparation of records and accounts.
1	ACCOUNTANT III	Administrative, Accounting & Related Professional & Technical	This is complex supervisory and professional accounting work involved in the preparation and analysis of financial statements; Supervises the preparation of financial statements and reports for special and trust funds or related funds as needed; reconcile cost balances, expenditures, disbursement schedules, etc.
2	ACCOUNTING TECHNICIAN III	Administrative, Accounting & Related Professional & Technical	This is complex bookkeeping and financial reporting work involving federal funds. Maintain complete sets of books and financial records and prepare specialized reports requiring the interpretation of complex reporting requirements and guidelines.
9	ADMINISTRATIVE ASSISTANT	Administrative, Accounting & Related Professional & Technical	Performs more complex admin duties such as timekeeping, budgeting, leave accounting, etc.
5	ADMINISTRATIVE OFFICER	Administrative, Accounting & Related Professional & Technical	This is moderately complex staff administrative work in providing administrative and support services to management. Perform budget formulation and administration, personnel action transactions, procurement of supplies, materials and equipment and other support services.
1	ADMINISTRATIVE AIDE	Administrative, Accounting & Related Professional & Technical	Performs general office duties including typing, purchase orders and requisitions.
19	APPRENTICE TRAINEE	TS/ANEE	Receives training on different occupational series, such as pumps and motors, water distribution line maintenance, sewer treatment plant, etc.
1	Asset Management / Maint. Management Information Officer	Collection, Real Estate, Supply & Miscellaneous Administrative (Purchasing, Supply Related)	Manages food assets, inventory, maintenance scheduling of plants, pump stations, and sewer collection lines.
1	ASSISTANT CHIEF FINANCIAL OFFICER	Administrative, Accounting & Related Professional & Technical	This is highly responsible professional financial management work in the organization, planning and development and coordination of administrative supervision of the financial resources. Responsible for providing financial, research, and analytical support to the Chief Financial Officer.
1	ASSISTANT CHIEF ENGINEER, P.E.	Professional & Technical Environmental Health & Professional Engineering	Under administrative direction of the Chief Engineer, provides strategic planning and management functions of the Engineering Division. Plan, design, construction-inspection, construction and operation and maintenance of municipal water and wastewater facilities or facilities operation or maintenance.
1	ASSISTANT GENERAL MANAGER COLLECTION AND DISTRIBUTION	Administrative, Managerial & Related Trades	This is highly responsible professional and administrative work directing all operations of the Water Distribution and Wastewater Collection Systems of the agency. Incumbent must be dual-certified for both water distribution and sewer collection at the highest level-level IV, Plan, direct, and coordinate activities essential to the Responsible for meeting the compliance issues of the Authority including the Stipulated Order for Preliminary Relief by the USEPA, Safe Drinking Water Act, OSDA, and the Clean Water Act.
1	ASSISTANT GENERAL MANAGER FOR COMPLIANCE AND SAFETY	Administrative, Managerial & Related Trades	This is highly responsible professional and administrative work directing all operations of the Water Production, Water and Wastewater Treatment, and Water Distribution of the agency. Incumbent must be dual certified at the highest level for water treatment and sewer treatment - level IV, Plan, direct, and coordinate
1	ASSISTANT GENERAL MANAGER PRODUCTION AND TREATMENT	Administrative, Managerial & Related Trades	Repairs utility vehicles.
1	AUTOMOTIVE MECHANIC I	Professional & Technical Biological, Physical Science, & Laboratory Services	Called and analyze biological data about relationships among and between organisms and their environment.
1	BIOLOGIST I	Professional & Technical Biological, Physical Science, & Laboratory Services	Communicate test results to local and federal representatives and the general public
0	BIOLOGIST II	Professional & Technical Biological, Physical Science, & Laboratory Services	Prepare environmental impact reports for industry, government, or publication
0	BIOLOGIST IV	Professional & Technical Biological, Physical Science, & Laboratory Services	Cheers restrooms, hallways, and offices.
1	Building Custodian	Custodial, Labor, Maintenance & Related (Maintenance, Equipment Operation, Meter)	This is complex identical purchasing work involving large scale or specialized procurement of supplies, materials and equipment.
4	BUYER II	Collection, Real Estate, Supply & Miscellaneous Administrative (Purchasing, Supply Related)	This is complex supervisory and purchasing work involved in directing the procurement activities of a central purchasing function, including large scale purchasing of specialized equipment and materials.
1	BUYER SUPERVISOR II	Collection, Real Estate, Supply & Miscellaneous Administrative (Purchasing, Supply Related)	Performs cashing duties for the utility.
4	Cashier I	Collection, Real Estate, Supply & Miscellaneous Administrative (Purchasing, Supply Related)	Leads and performs skilled carpentry work in the construction, maintenance, alteration and repair of wooden structures, buildings and equipment.
1	Cashier II	Collection, Real Estate, Supply & Miscellaneous Administrative (Purchasing, Supply Related)	Responsible for all island wide wastewater maintenance on pump stations.
0	CARPENTER LEADER	Administrative, Managerial & Related Trades	Conduct qualitative and quantitative chemical analyses or chemical experiments in laboratories for quality or process control or to develop new products or knowledge.
1	Centralized Wastewater Maintenance Superintendent	Professional & Technical Biological, Physical Science, & Laboratory Services	
0	CHEMIST I	Professional & Technical Biological, Physical Science, & Laboratory Services	

0	CHEMIST II	Professional & Technical Biological, Physical Science, & Laboratory Services	Analyze organic and inorganic compounds to determine chemical and physical properties, composition, structure, relationships, and reactions utilizing chromatograph, spectroscopy, and spectrophotometry techniques.
0	CHEMIST III	Professional & Technical Biological, Physical Science, & Laboratory Services	Develop, improve, and customize products, equipment, formulas, processes, and analytical methods.
1	Chief Budget Officer	Administrative, Accounting & Related Professional & Technical	Responsible for authority's budget.
1	CHIEF ENGINEER, PE (CIVIL, MECH, ELECT)	Professional & Technical Environmental Health & Professional Engineering	Confer with management and staff to discuss project specifications and procedures. Direct, review, and approve design changes; Direct the installation, testing, operation, maintenance, and repair of facilities and equipment.
1	CHIEF FINANCIAL OFFICER	Administrative, Accounting & Related Professional & Technical	Highly responsible financial management work in the organization, planning development and coordination of administrative supervision of financial resources. Develop and maintain power, water and wastewater, utilities accounts, accounting procedures, billing, records, collection of revenues, all regulatory matters involving the Perform revenue collection duties.
5	COLLECTION AGENT	Administrative, Accounting & Related Professional & Technical	Supervises revenue collection duties.
1	COLLECTION AGENT SUPERVISOR	Administrative, Accounting & Related Professional & Technical	This is complex specialized work in planning, developing and coordinating or directing the interdepartmental communications of the Authority, including information programs directed toward the public, media, government and employees and the Authority's official publications.
1	COMMUNICATIONS MANAGER	Administrative, Accounting & Related Professional & Technical	Performs duties in operating main frame computers and associated equipment.
3	COMPUTER OPERATOR II	Administrative, Accounting & Related Professional & Technical	Performs duties in operating main frame computers and associated equipment.
1	COMPUTER OPERATOR III	Administrative, Accounting & Related Professional & Technical	This is routine construction inspection and enforcement work in securing compliance with laws, codes, specifications and regulations governing the construction trade.
0	CONSTRUCTION INSPECTOR I	Professional & Technical Environmental Health & Professional Engineering	This is complex technical construction inspection and enforcement work. Conducts inspection and oversees the construction of sewer, water, and other types of construction work to verify compliance of contractor with plans and regulations.
2	CONSTRUCTION INSPECTOR II	Professional & Technical Environmental Health & Professional Engineering	Leads and participates in construction inspection and enforcement work. Oversees construction work in progress to insure that procedures are followed and materials used conform to specifications.
3	CONSTRUCTION INSPECTOR III	Professional & Technical Environmental Health & Professional Engineering	Responsible for the development and maintenance of the Authority's accounts, accounting procedures, billing, records, collection of revenues, analysis of costs and the preparation of financial reports, all in accordance with accepted utility accounting principles and practices.
1	CONTROLLER	Administrative, Accounting & Related Professional & Technical	Performs customer service duties.
13	CUSTOMER SERVICE REPRESENTATIVE	Administrative, Accounting & Related Professional & Technical	Performs semi-skilled work in the installation, alteration, maintenance and repair of electrical systems, appliances and devices.
0	ELECTRICIAN I	Trades, Plant Operations & Related (Power, Building, Mechanical & Metal Trades, etc.)	Installs, alters, maintains and repairs electrical systems, including electrical motors, wiring systems, circuit breakers, panel boards, control devices and related items.
6	ELECTRICIAN II	Trades, Plant Operations & Related (Power, Building, Mechanical & Metal Trades, etc.)	Installs, alters, maintains and repairs electrical systems, including electrical motors, wiring systems, circuit breakers, panel boards, control devices and related items.
2	ELECTRICIAN LEADER	Trades, Plant Operations & Related (Power, Building, Mechanical & Metal Trades, etc.)	Leads and performs complex electrical repair work requiring high degree of skill in the trade.
1	ELECTRICIAN SUPERVISOR	Trades, Plant Operations & Related (Power, Building, Mechanical & Metal Trades, etc.)	Supervises and participates in the installation, alteration, maintenance and repair of electrical systems. Establishes work schedules and practices. Makes time and material estimates, reviews work in progress and inspects completed jobs.
1	Employee Development Specialist III	Administrative, Accounting & Related Professional & Technical	This is complex technical work in the field of employee training and development or in coordinating training programs for federal grants-in-aid recipients or service providers. Develops training programs for supervisory, skilled, technical, and managerial employees.
0	ENGINEER I (PE (CIVIL, MECH, ELECT)	Professional & Technical Environmental Health & Professional Engineering	Perform engineering planning, designing, and overseeing construction and maintenance of facilities such as water and sewage systems and waste disposal units.
3	ENGINEER II, PE (CIVIL, MECH, ELECT)	Professional & Technical Environmental Health & Professional Engineering	Research, design, evaluate, install, operate, and maintain mechanical equipment, systems and processes to meet requirements by applying knowledge of engineering principles.
1	ENGINEER III, PE (CIVIL, MECH, ELECT)	Professional & Technical Environmental Health & Professional Engineering	Complete final and grade requirements, water flow rates, and material stress factors to determine design specifications; design, maintain, and improve electrical instruments and systems for commercial and industrial purposes.
2	Engineering Technician II	Professional & Technical Environmental Health & Professional Engineering	Plan, direct, or coordinate activities in fields such as architecture, engineering or research and development.
1	Equipment Maintenance Superintendent	Administrative, Managerial & Related Trades	Responsible for equipment operations and vehicle fleet maintenance.
0	EQUIPMENT OPERATOR I	Trades, Plant Operations & Related (Power, Building, Mechanical & Metal Trades, etc.)	Operates light equipment used in the construction and maintenance of public facilities and grounds and/or transportation of materials.

2	EQUIPMENT OPERATOR II	Trades, Plant Operations & Related (Power, Building, Mechanical & Metal Trades etc.)	Operates moderately heavy equipment used in the construction and maintenance of public facilities.
0	EQUIPMENT OPERATOR III	Trades, Plant Operations & Related (Power, Building, Mechanical & Metal Trades etc.)	Performs skilled operation of moderately heavy and heavy equipment used in the construction and maintenance of public facilities. Operates lathebeds, trucks, front-end loader, backhoes, trenching machines, pyclosofers, bulldozers, and other similar equipment.
3	EQUIPMENT OPERATOR IV	Trades, Plant Operations & Related (Power, Building, Mechanical & Metal Trades etc.)	Operates crawler, power shovel, backhoes, mobile cranes and similar equipment. Inspects, cleans and services assigned equipment; applies safe work practices; maintains travel, fuel and maintenance records.
0	EQUIPMENT OPERATOR LEADER II	Trades, Plant Operations & Related (Power, Building, Mechanical & Metal Trades etc.)	Leads and participates in the operation of light, large, and heavy equipment used in the construction and maintenance of public facilities.
1	EQUIPMENT OPERATOR SUPERVISOR	Trades, Plant Operations & Related (Power, Building, Mechanical & Metal Trades etc.)	Supervises and participates in a variety of operations and projects requiring the operation of a variety of construction equipment. Directs storage of supplies, tools, equipment and ensures they are maintained.
1	GENERAL ACCOUNTING SUPERVISOR	Administrative, Accounting & Related Professional & Technical	This is complex supervisory and professional accounting work involved in the preparation and analysis of financial statements; Supervises the preparation of financial statements and reports for special and trust funds as needed; reconcile cost balances, expenditures, disbursement schedules, etc.
1	GENERAL MANAGER	Administrative, Accounting & Related Professional & Technical	The General Manager shall have full charge and control of the construction works of the Authority and their maintenance and operation, and the administration of the business affairs of the Authority. Reports to the Consolidated Commission on Utilities.
1	GIS / LAND INFORMATION SYSTEM MANAGER	Professional & Technical Environmental Health & Professional Engineering	This is complex administrative and professional work involved in the development, implementation and production of Geographic Information System (GIS) and Land Information System (LIS).
1	GIS MAPPING TECHNICIAN	Professional & Technical Environmental Health & Professional Engineering	Checks layers of maps for accuracy; Determine scales, line sizes, and colors to use for hard copies of computerized maps using plotters; Monitor and update maps for inclusion of new or changes information; Identify and compile database information.
1	GRANTS ADMINISTRATOR	Administrative, Accounting & Related Professional & Technical	This is complex technical work involved in planning, implementing or coordinating federal grants and/or federally funded or local programs.
0	HEAVY EQUIPMENT MECHANIC I	Trades, Plant Operations & Related (Power, Building, Mechanical & Metal Trades etc.)	Performs semi-skilled automotive repair work in the maintenance, repair and overhaul of diesel-powered equipment.
2	HEAVY EQUIPMENT MECHANIC II	Trades, Plant Operations & Related (Power, Building, Mechanical & Metal Trades etc.)	Performs skilled automotive repair work in the maintenance, repair and overhaul of diesel-powered equipment. Performs major overhaul of diesel-powered GMC and Gmc engines, generators, stationary engines, trucks, cranes, and similar equipment.
1	HEAVY EQUIPMENT MECHANIC LEADER	Trades, Plant Operations & Related (Power, Building, Mechanical & Metal Trades etc.)	Leads and performs skilled automotive repair work in the maintenance, repair and overhaul of diesel-powered equipment.
0	HEAVY EQUIPMENT MECHANIC SUPERVISOR	Trades, Plant Operations & Related (Power, Building, Mechanical & Metal Trades etc.)	Supervises the maintenance and repair of the heavy equipment section. Ensures parts, tools and equipment are available for the repair work. Maintains records and reports.
1	INTERNAL AUDITOR	Administrative, Accounting & Related Professional & Technical	This is complex professional auditing duties involving accounting work involved in the preparation and analysis of financial statements. Supervises the preparation of financial statements and reports for special and trust funds as needed; reconcile cost balances, expenditures, disbursement schedules, etc.
1	INVENTORY MANAGEMENT OFFICER	Administrative, Accounting & Related Professional & Technical	This is work involved in directing the warehousing and accounting for materials for the authority.
0	LABORATORY TECHNICIAN I	Professional & Technical Biological, Physical Science & Related	Performs semi-technical laboratory work in the field by obtaining samples of water and wastewater for lab tests.
3	LABORATORY TECHNICIAN II	Professional & Technical Biological, Physical Science & Related	This is complex technical laboratory work involved in performing a variety of standardized laboratory tests and performs duties independently. Process samples for analysis using various laboratory instruments and equipment including balances, spectrophotometers, chromatograph, PH meters, centrifuges, microscopes, and other.
0	LABORATORY TECHNICIAN III	Professional & Technical Biological, Physical Science & Related	This is complex technical laboratory work involved in performing a variety of standardized laboratory tests and performs duties independently. Record test data and prepare reports, summaries, and charts that interpret results. Investigates sources of pollution that affect health and safety.
2	LABORATORY TECHNICIAN SUPERVISOR	Professional & Technical Biological, Physical Science & Related	Respond to and investigate hazardous conditions or spills or outbreaks of disease. Provide technical information and assistance to government agencies and the general public.
0	LAND AGENT I	Collection, Real Estate, Supply & Miscellaneous Administrative (Purchasing, Supply Related)	This is routine technical land administration work involved in acquisition, disposition and inspection and enforcement activities.
0	LAND AGENT II	Collection, Real Estate, Supply & Miscellaneous Administrative (Purchasing, Supply Related)	This is complex technical land administration work involved in acquisition, disposition, and management of public lands.
0	LAND AGENT III	Collection, Real Estate, Supply & Miscellaneous Administrative (Purchasing, Supply Related)	Searches for and compiles detailed technical data and other required land information. Estimates property values; makes field visits to inspect the land involved.
0	LAND AGENT SUPERVISOR	Collection, Real Estate, Supply & Miscellaneous Administrative (Purchasing, Supply Related)	Supervises the complex technical land administration work in acquisition, disposition, and management of public lands.
1	LEGAL SECRETARY III	Administrative, Accounting & Related Professional & Technical	Prepares memoranda for staff attorney; Performs scheduling of hearings, testimonials, etc.
0	MANAGEMENT ANALYST I	Administrative, Accounting & Related Professional & Technical	This is routine technical work involved in analyzing and developing improved managerial procedures and practices.
0	MANAGEMENT ANALYST II	Administrative, Accounting & Related Professional & Technical	This is moderately complex technical work involved in analyzing and developing improved managerial procedures and practices.

0	MANAGEMENT ANALYST III	Administrative, Accounting & Related Professional & Technical	Perform the full range of complex technical management analysis work, including independent work in specialized area and may supervise a management analysis program which covers a small number of interrelated organizational units and a variety of work processes, functions and program.
0	MANAGEMENT ANALYST IV	Administrative, Accounting & Related Professional & Technical	This is complex technical and supervisory work involved in analyzing and developing improved managerial procedures and practices. Supervises management studies of an agency's policies and operations; assigns and evaluates the work of task force personnel and assists with unusual problems encountered; analyzes problems in terms Reads water meters Island wide.
6	Meter Reader	Office Machine, Meter, Lock Repair	Reads water meters Island wide.
2	Meter Reader Leader	Office Machine, Meter, Lock Repair	Leads meter reading.
1	MONITORING LABORATORY SERVICE ADMINISTRATOR	Professional & Technical Biological, Physical Science, & Laboratory Services	Administer an island-wide monitoring strategy in providing field and laboratory data on chemical, physical, and microbiological analysis. Directs the quality assurance and laboratory programs for local water laboratories as the territory's quality assurance and laboratory certification officer.
1	NETWORK SYSTEMS ADMINISTRATOR	Administrative, Accounting & Related Professional & Technical	This is complex professional computer networking and systems analysis work, including independent work in specialized areas of the profession.
1	PAYROLL SUPERVISOR	Administrative, Accounting & Related Professional & Technical	Performs payroll supervisor duties in dispensing paychecks, withholdings, etc.
1	PERSONNEL SERVICES ADMINISTRATOR (AA)	Administrative, Accounting & Related Professional & Technical	This is administrative public personnel work involved in directing the personnel systems and programs of an autonomous department. Administers the personnel systems and programs including recruitment, examination and placement; position classification and wage; training; employee grievance procedures.
0	PERSONNEL SPECIALIST I	Administrative, Accounting & Related Professional & Technical	This is routine professional public personnel administration. Reviews job applications and rates candidates' training, experience and education for a large variety of job announcements.
0	PERSONNEL SPECIALIST II	Administrative, Accounting & Related Professional & Technical	This is moderately complex professional public personnel administration. Analyzes positions and other classification data and makes appropriate classification and pay allocations; reviews requests for creation of new classes of positions, reassignment of pay ranges, amendments to class standards and recommends action.
2	PERSONNEL SPECIALIST III	Administrative, Accounting & Related Professional & Technical	This is complex professional public personnel administration work. Selects proper test methodology to apply to a specific position classification; Conducts desk audits of jobs; Investigates classification appeals; participates in the collection and analysis of pay rates; answers inquiries.
1	PERSONNEL SPECIALIST IV	Administrative, Accounting & Related Professional & Technical	This is complex supervisory and professional public personnel work. Supervises and participates in the preparation of examinations, item construction and analysis and related research covering a variety of clerical, technical, labor and trades, professional and managerial jobs.
0	PLANNER I	Professional & Technical Environmental Health & Professional Engineering	This is routine professional planning work. Perform routine professional, physical, social, economic, and urban (land use, zoning, transportation, health, education, community development, energy, manpower, environmental) planning duties.
2	PLANNER II	Professional & Technical Environmental Health & Professional Engineering	Participates in coordinating or implementing a phase of a major planning research project. Conducts surveys, observations and other fact finding techniques to assess planning problems under review.
1	PLANNER III	Professional & Technical Environmental Health & Professional Engineering	Conducts various planning studies and surveys including formulation of elements of comprehensive plans and the implementation of these plans through various regulations and procedures.
0	PLANNER IV	Professional & Technical Environmental Health & Professional Engineering	This is professional and supervisory planning work. Supervises the collection, analysis, and presentation of data of a specialized phase or planning research programs, including written and or graphic presentation of findings.
0	PLANT INSTRUMENT TECHNICIAN I	Trades, Plant Operations & Related (Power, Building, Mechanical & Metal Trades, etc.)	Performs semi-skilled work in the installation, maintenance and repair of mechanical, electrical, and pneumatic instruments of the control system of water and wastewater treatment plants.
1	PLANT INSTRUMENT TECHNICIAN II	Trades, Plant Operations & Related (Power, Building, Mechanical & Metal Trades, etc.)	Skilled work in the installation, maintenance and repair of mechanical, electrical, and pneumatic instruments of the control system of water and wastewater treatment plants.
1	PLANT INSTRUMENT TECHNICIAN LEADER	Trades, Plant Operations & Related (Power, Building, Mechanical & Metal Trades, etc.)	Leads and performs work in the operation of instruments; analyzes defects and makes necessary repairs on mechanical, electrical, and pneumatic instruments. Reads and interprets blueprints and diagrams.
0	PROGRAM COORDINATOR I	Administrative, Accounting & Related Professional & Technical	This is routine technical work involved in planning, developing, implementing, and coordinating federally funded or local programs and projects.
0	PROGRAM COORDINATOR II	Administrative, Accounting & Related Professional & Technical	This is moderately complex technical work involved in planning, developing, implementing or coordinating federally funded or local programs and projects.
0	PROGRAM COORDINATOR III	Administrative, Accounting & Related Professional & Technical	This is complex technical work involved in planning, developing, implementing or coordinating federally funded or local programs.
0	PROGRAM COORDINATOR IV	Administrative, Accounting & Related Professional & Technical	Supervises, plans, develops, implements and reviews federally funded projects and programs. Ensures that each assigned project has a functional evaluation design; evaluates project for cost effectiveness; determines the priority and applicability to projects for future financing.
1	PROGRAMMER ANALYST I	Administrative, Accounting & Related Professional & Technical	This is routine professional computer programming and systems analysis work, including independent work in specialized areas of the profession.
1	PROGRAMMER ANALYST II	Administrative, Accounting & Related Professional & Technical	This is complex professional computer programming and systems analysis work, including independent work in specialized areas of the profession.
0	PROGRAMMER ANALYST SUPERVISOR	Administrative, Accounting & Related Professional & Technical	Supervises, designs and develops computer systems; identifies subject matter processes to be automated and organized into data systems. Establishes flexibility of computer application programming specifications and analyzes the existing application programs to improve or correct problems.
0	PUBLIC INFORMATION OFFICER	Administrative, Accounting & Related Professional & Technical	This is professional public information work directing the public relations program of the agency (involving the use of a wide variety of communications media. Formulate and implements comprehensive public information and relations program, including news releases, production of informational and educational pamphlets and booklets,

8	PUMPING STATION LEADER (M/T2, W/D2, WMT2, WWC2)	Trades, Plant Operations & Related (Power, Building, Mechanical & Metal Trades, etc.)	Estimates the time and material cost of work projects, insures that materials and equipment are properly maintained and that replacement parts are available.
3	PUMPING STATION OPERATOR I (M/T1, W/D1, WMT1, WWC1)	Trades, Plant Operations & Related (Power, Building, Mechanical & Metal Trades, etc.)	Performs semi-skilled work involving the installation, operation, maintenance and repair of pumping station equipment.
5	PUMPING STATION OPERATOR II (M/T2, W/D2, WMT2, WWC2)	Trades, Plant Operations & Related (Power, Building, Mechanical & Metal Trades, etc.)	Installs, operates, maintains and repairs pump station equipment and auxiliary devices.
4	PUMPING STATION SUPERVISOR (M/T3, W/D3, WMT3, WWC3)	Trades, Plant Operations & Related (Power, Building, Mechanical & Metal Trades, etc.)	Supervises the installation, operation, maintenance and repair of pumping station equipment.
1	REFRIGERATION MECHANIC LEADER	Trades, Plant Operations & Related (Power, Building, Mechanical & Metal Trades, etc.)	Leads and performs skilled refrigeration work in the installation, maintenance and repair of refrigeration equipment.
1	RIGHTS OF WAY SUPERVISOR	Professional & Technical Environmental Health & Engineering	Plans, directs and coordinates the right-of-way program of the agency; plans directs and coordinates the land acquisition, appraisal, title research and survey activities of the agency.
0	SAFETY INSPECTOR I	Business Regulation, Public Safety & Related (Safety)	This is routine technical occupational safety inspection work. Conducts routine safety inspections of work areas, structures, machinery, equipment and working conditions to determine compliance with established safety codes and regulations.
0	SAFETY INSPECTOR II	Business Regulation, Public Safety & Related (Safety)	This is moderately complex occupational safety inspection work. Conducts inspections of work premises, machines, structures, devices, and equipment at construction sites, industrial plants for compliance with safety laws, codes, rules and regulations.
0	SAFETY INSPECTOR III	Business Regulation, Public Safety & Related (Safety)	This is complex occupational safety inspection work. Conducts inspections of work premises, machines, structures, devices, and equipment at construction sites, industrial plants for compliance with safety laws, codes, rules and regulations. Explains safety requirements and investigates accidents at work sites, gather facts and administers the occupational safety programs and activities of the agency; Formulates and implements occupational safety policies, rules and regulations and program guidelines. Evaluates operational effectiveness and initiates or recommends appropriate changes to enhance occupational safety measures and practices.
1	SAFETY INSPECTOR SUPERVISOR	Business Regulation, Public Safety & Related (Safety)	Types memoranda.
1	Secretary I (Typist)	Administrative, Accounting & Related Professional & Technical	Types memoranda.
1	Secretary II (Typist)	Administrative, Accounting & Related Professional & Technical	Types memoranda.
1	Senior Engineer, PE	Professional & Technical Environmental Health & Professional Engineering	Compute load and grade requirements, water flow rates, and material stress factors to determine design specifications, design, maintain, and improve electrical instruments and systems for commercial and industrial purposes.
3	Senior Engineer Supervisor, PE	Professional & Technical Environmental Health & Professional Engineering	Supervises less experienced engineers. Compute load and grade requirements, water flow rates, and material stress factors to determine design specifications, design, maintain, and improve electrical instruments and systems for commercial and industrial purposes.
6	SEWER PLANT LEADER (M/T2, W/D2, WMT2, WWC2)	Trades, Plant Operations & Related (Power, Building, Mechanical & Metal Trades, etc.)	Leads and performs operation, maintenance and repair of wastewater treatment plant equipment and that parts are available.
3	SEWER PLANT OPERATOR I (M/T1, W/D1, WMT1, WWC1)	Trades, Plant Operations & Related (Power, Building, Mechanical & Metal Trades, etc.)	Performs semi-skilled work to operate or control the entire process or system of machines, using control boards to transfer or treat wastewater.
6	SEWER PLANT OPERATOR II (M/T2, W/D2, WMT2, WWC2)	Trades, Plant Operations & Related (Power, Building, Mechanical & Metal Trades, etc.)	Performs semi-skilled work in the installation, alteration, maintenance and repair of electrical systems, appliances and devices.
2	SEWER PLANT SUPERVISOR (M/T3, W/D3, WMT3, WWC3)	Trades, Plant Operations & Related (Power, Building, Mechanical & Metal Trades, etc.)	Supervises and participates in the operation, installation, maintenance and repair of treatment plant equipment.
1	STAFF ATTORNEY	Administrative, Accounting & Related Professional & Technical	This is moderately complex professional legal work requiring the performance of a variety of legal functions such as advanced research, writing opinions, briefs, and memoranda. Advises the Consolidated Commission on Utilities, when acting as the governing board for the Guam Waterworks Authority, and GWA General Manager on Performs warehousing and stockpiling duties.
2	STOREKEEPER II	Administrative, Accounting & Related Professional & Technical	Administers the programs and activities of the various supply management functions in the agency granted procurement authority pursuant to law. Administers procurement, warehousing, inventory and surplus property programs; Provides a variety of technical and administrative decisions, determinations, and conclusions in Administers systems programming work involved in the design, programming, and maintenance of computer software and hardware. Reviews and selects software to improve the operating system, designs data base to ensure data integrity, control and easy access. Programs and document back-up, restore procedure for system Asset in the various occupational fields such as meter reading, water or sewer maintenance, etc.
0	SUPPLY MANAGEMENT ADMINISTRATOR (AA)	Administrative, Accounting & Related Professional & Technical	Administers the programs and activities of the various supply management functions in the agency granted procurement authority pursuant to law. Administers procurement, warehousing, inventory and surplus property programs; Provides a variety of technical and administrative decisions, determinations, and conclusions in Administers systems programming work involved in the design, programming, and maintenance of computer software and hardware. Reviews and selects software to improve the operating system, designs data base to ensure data integrity, control and easy access. Programs and document back-up, restore procedure for system Asset in the various occupational fields such as meter reading, water or sewer maintenance, etc.
50	TRADES HELPER	Trades, Plant Operations & Related (Power, Building, Mechanical & Metal Trades, etc.)	Receives, dispatches and records regular and emergency messages in an wastewater system's centralized communication network. Dispatches workers for maintenance or emergency repairs of the distribution systems by the use of radios, telephones and communication devices; advises respective parties of operational Supervises to receive, dispatches and records regular and emergency messages in an wastewater system's centralized communication network. Dispatches workers for maintenance or emergency repairs of the distribution systems by the use of radios, telephones and communication devices; advises respective parties of Manage and coordinate the activities of Customer Service, Revenue Collection and Meter Service Sections.
5	TROUBLE DISPATCHER	Custodial, Labor, Maintenance & Related (Maintenance, Equipment Operation, Meter)	Receives, dispatches and records regular and emergency messages in an wastewater system's centralized communication network. Dispatches workers for maintenance or emergency repairs of the distribution systems by the use of radios, telephones and communication devices; advises respective parties of operational Supervises to receive, dispatches and records regular and emergency messages in an wastewater system's centralized communication network. Dispatches workers for maintenance or emergency repairs of the distribution systems by the use of radios, telephones and communication devices; advises respective parties of Manage and coordinate the activities of Customer Service, Revenue Collection and Meter Service Sections.
1	TROUBLE DISPATCHER SUPERVISOR	Custodial, Labor, Maintenance & Related (Maintenance, Equipment Operation, Meter)	Receives, dispatches and records regular and emergency messages in an wastewater system's centralized communication network. Dispatches workers for maintenance or emergency repairs of the distribution systems by the use of radios, telephones and communication devices; advises respective parties of operational Supervises to receive, dispatches and records regular and emergency messages in an wastewater system's centralized communication network. Dispatches workers for maintenance or emergency repairs of the distribution systems by the use of radios, telephones and communication devices; advises respective parties of Manage and coordinate the activities of Customer Service, Revenue Collection and Meter Service Sections.
1	UTILITY SERVICES ADMINISTRATOR	Administrative, Accounting & Related Professional & Technical	Receives, dispatches and records regular and emergency messages in an wastewater system's centralized communication network. Dispatches workers for maintenance or emergency repairs of the distribution systems by the use of radios, telephones and communication devices; advises respective parties of operational Supervises to receive, dispatches and records regular and emergency messages in an wastewater system's centralized communication network. Dispatches workers for maintenance or emergency repairs of the distribution systems by the use of radios, telephones and communication devices; advises respective parties of Manage and coordinate the activities of Customer Service, Revenue Collection and Meter Service Sections.
1	WASTEWATER CONSTRUCTION/MAINTENANCE SUPERINTENDENT	Administrative, Managerial & Related Trades	This is responsible administrative work in managing the construction and maintenance of sewer lines and related systems. Plans and directs work in the construction and maintenance of sewer lines, trunk lines, pressure pipes and related systems. Plans work methods and schedules and makes inspections of job in progress and upon

5	WASTEWATER MAINTENANCE MECHANIC I	Trades, Plant Operations & Related (Power, Building, Mechanical & Metal Trades etc.)	Performs semi-skilled work in the maintenance, repair, overhaul and installation of electro-mechanical wastewater treatment plant machinery and equipment.
4	WASTEWATER MAINTENANCE MECHANIC II	Trades, Plant Operations & Related (Power, Building, Mechanical & Metal Trades etc.)	Performs skilled work in the maintenance, repair, overhaul and installation of electro-mechanical wastewater treatment plant machinery and equipment.
1	WASTEWATER MAINTENANCE MECHANIC LEADER	Trades, Plant Operations & Related (Power, Building, Mechanical & Metal Trades etc.)	Leads a crew and performs skilled work in the maintenance, repair, overhaul and installation of electro-mechanical wastewater treatment plant machinery and equipment.
1	WASTEWATER MAINTENANCE MECHANIC SUPERVISOR	Trades, Plant Operations & Related (Power, Building, Mechanical & Metal Trades etc.)	Supervises crews and performs skilled work in the maintenance, repair, overhaul and installation of electro-mechanical wastewater treatment plant machinery and equipment. Maintains records of time charged to each project, cost estimates and any occupational injuries.
2	WASTEWATER PLANT SUPERINTENDENT (WWT4, WDC4, WWTF4, WWCA)	Trades, Plant Operations & Related (Power, Building, Mechanical & Metal Trades, etc.)	This is responsible administrative work in managing the wastewater treatment plants and pumping facilities within a geographical district.
0	WASTEWATER SYSTEMS MANAGER (WTF4, WDC4, WWTF4, WWCA)	Administrative, Managerial & Related Trades	This is responsible administrative work in managing the wastewater systems under the Guam Waterworks Authority.
2	WATER CONSTRUCTION / MAINTENANCE SUPERINTENDENT (WTF4, WDC4, WWTF4, WWCA)	Administrative, Managerial & Related Trades	This is responsible administrative work in managing the construction and maintenance of potable water lines and related systems.
1	WATER DISTRIBUTION SYSTEMS MANAGER (WTF4, WDC4, WWTF4, WWCA)	Administrative, Managerial & Related Trades	Plans and administers the water distribution systems programs and activities under the Water Division of the Guam Waterworks Authority.
0	WATER PLANT OPERATOR I, (WTF1, WDC1, WWTF1, WWCA1)	Trades, Plant Operations & Related (Power, Building, Mechanical & Metal Trades etc.)	Performs semi-skilled work in the operation, maintenance and repair of water treatment plant equipment.
1	WATER PLANT OPERATOR II, (WTF2, WDC2, WWTF2, WWCA2)	Trades, Plant Operations & Related (Power, Building, Mechanical & Metal Trades etc.)	Operates, maintains and repairs a variety of pumps, chlorinating machine, and auxiliary equipment used in the water treatment process; mixes and applies chemical agents in the water system.
1	WATER PLANT OPERATOR LEADER (WTF2, WDC2, WWTF2, WWCA2)	Trades, Plant Operations & Related (Power, Building, Mechanical & Metal Trades, etc.)	Leads work to operate, maintain and repair treatment plant pumps, chlorinating machines and auxiliary equipment.
0	WATER PLANT OPERATOR SUPERVISOR, (WTF3, WDC3, WWTF3, WWCA3)	Trades, Plant Operations & Related (Power, Building, Mechanical & Metal Trades, etc.)	Supervises the installation, operation, maintenance and repair of water treatment plant equipment; determines treatment and conducts inspections.
3	WATER SEWER MAINTENANCE SUPERVISOR, (WTF3, WDC3, WWTF3, WWCA3)	Trades, Plant Operations & Related (Power, Building, Mechanical & Metal Trades, etc.)	Supervises the testing of piping systems and fixtures for leakage and other defects.
14	WATER SEWER MAINTENANCE WORKER I, (WTF1, WDC1, WWTF1, WWCA1)	Trades, Plant Operations & Related (Power, Building, Mechanical & Metal Trades, etc.)	Performs semi-skilled work in the installation, maintenance and repair of water / sewer lines and related systems.
20	WATER SEWER MAINTENANCE WORKER II, (WTF2, WDC2, WWTF2, WWCA2)	Trades, Plant Operations & Related (Power, Building, Mechanical & Metal Trades, etc.)	Performs skilled work in the installation, maintenance and repair of water / sewer lines and related systems.
3	WATER SEWER MAINTENANCE WORKER LEADER (WTF2, WDC2, WWTF2, WWCA2)	Trades, Plant Operations & Related (Power, Building, Mechanical & Metal Trades, etc.)	Leads in the layout work to install, measure, cut, bend, and thread pipes using different types of tools, machinery and equipment of the trade.
1	WATER TREATMENT SUPERINTENDENT, (WTF4, WDC4, WWTF4, WWCA4)	Administrative, Managerial & Related Trades	This is responsible administrative work in managing the construction and maintenance of potable water lines and related systems.
1	WELDER	Trades, Plant Operations & Related (Power, Building, Mechanical & Metal Trades, etc.)	Performs skilled welding work in the fabrication, assembly and repair of metal equipment, tools, fixtures and other items by electrical and acetylene welding.

BUSINESSOWNERS POLICY

 **Aioi Insurance Co., Ltd.**

Named Insured and Address

Veolia Water Guam, LLC
Suite 213, IXORA Building
215 Rojas Street
HARMON INDUSTRIAL ESTATE Guam 96913

Policy No.
BOP-00523

SECTION II: COMPREHENSIVE BUSINESS LIABILITY

SCHEDULE OF HAZARDS		
COVERAGE D	LIMIT OF LIABILITY	
	Each Occurrence	Aggregate
Bodily Injury & Property Damage, Combined	\$1,000,000	\$2,000,000

CODE NO. - DESCRIPTION OF HAZARDS	PREMIUM BASIS	RATES		ADVANCE PREMIUM	
		BODILY INJURY	PROPERTY DAMAGE	BODILY INJURY	PROPERTY DAMAGE
Premises – Operations Liability					
313-50591 Sales, Service or Consulting - Organizations – NOC	(p) \$699,949	0.034	Included	\$241.00	Included
313-15192 Contractors Executive Supervisors Or Executive Superintendents	(p) \$345,126	0.743	Included	\$2,564.00	Included

Independent Contractors Liability

Not Covered

Products – Completed Operations Liability

Included

Subtotal – BI & PD Advance Premium	\$2,805.00
TRIA	\$ 281.00
Guam Environmental Trust Assessment	\$56.30
TRIA	\$ 5.62

Location of Premises occupied by the Name Insured:

#1 – Suite 213, Ixora Building, 326 Rojas Street, Harmon, Guam



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
07/01/2010

PRODUCER Calvo's Insurance Underwriters, Inc. P. O. Box CI Hagatna, GU, 96932	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.	
	INSURERS AFFORDING COVERAGE	NAIC #
INSURED VEOLIA WATER GUAM LLC 215 Rojas Street Ixora Building, Suite 213 Harmon, Guam, 96913	INSURER A: National Union Fire Insurance Company of Pittsburgh, Pa.	012-19445
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	ADDL INSR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS	
	<input type="checkbox"/>	GENERAL LIABILITY <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> OCCUR <input type="checkbox"/> NON-OWNED & HIRED AUTO LIABILITY GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC				EACH OCCURENCE	\$
	<input type="checkbox"/>	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Each Occurrence)	\$
	<input type="checkbox"/>	GARAGE LIABILITY <input type="checkbox"/> ANY AUTO				BODILY INJURY (Per person)	\$
A	<input checked="" type="checkbox"/>	EXCESS/UMBRELLA LIABILITY <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> DEDUCTIBLE <input type="checkbox"/> RETENTION \$	EP-10140 (Excess Umbrella excess over AIOFs \$4MM Umbrella policy)	07/01/2010	07/01/2011	BODILY INJURY (Per accident)	\$
A	<input checked="" type="checkbox"/>	CONTRACTORS POLLUTION LIABILITY <input type="checkbox"/> OCCUR <input checked="" type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> DEDUCTIBLE \$10,000 <input type="checkbox"/> RETENTION \$	CPL-1065	07/01/2010	07/01/2011	PROPERTY DAMAGE (Per accident)	\$
						AUTO ONLY - EA ACCIDENT	\$
						OTHER THAN AUTO ONLY: EA ACC	\$
						AGG	\$
						EACH OCCURENCE	\$1,000,000
						AGGREGATE	\$1,000,000
							\$
							\$
						Each Claim:	\$1,000,000
						Policy Aggregate Limit:	\$1,000,000
						Deductible:	\$10,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

DESCRIPTION OF COVERED OPERATIONS: Management and supervisory services to operate the Wastewater Management Division of Guam Waterworks Authority.

CERTIFICATE HOLDER

GUAM WATERWORKS AUTHORITY
 Aturidat Kinalamten Hanom Guahan
 P. O. Box 3100
 Hagatna, Guam, 96931

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED, NON-RENEWED OR MATERIALLY CHANGED BEFORE THE EXPIRATION DATE THEREOF, THE INSURER AFFORDING COVERAGE WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

Calvo's Insurance Underwriters, Inc., managing general agents for National Union Fire Insurance Company of Pittsburgh, Pa.

IMPORTANT

If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

DISCLAIMER

The Certificate of Insurance on the reverse side of this form does not constitute a contract between the issuing insurer(s), authorized representative or producer, and the certificate holder, nor does it affirmatively or negatively amend, extend or alter the coverage afforded by the policies listed thereon.

BUSINESSOWNERS POLICY

Aioi Insurance Co., Ltd.

Named Insured and Address

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Suite 213, IXORA Building
215 Rojas Street
HARMON INDUSTRIAL ESTATE Guam 96913

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