



**GUAM WATERWORKS AUTHORITY**

"Better Water. Better Lives."

Gloria B. Nelson Public Service Building | 688 Route 15, Mangilao, Guam 96913

Telephone No.: (671) 300-6846/48

March 10, 2015

Honorable Elizabeth Barrett-Anderson  
Attorney General of Guam  
Office of the Attorney General  
590 S. Marine Corps Drive  
ITC Bldg., Suite 706  
Tamuning, Guam 96913

**Re: Requirements of 5 G.C.A. §10107, Annual FOIA Report**

Hafa Adai Attorney General Barrett-Anderson,

GWA regrets and apologizes for the delay in submitting its FY2014 Annual FOIA Report and will insure that future Annual FOIA Reports are submitted in a timely manner. Pursuant to the requirements of 5 G.C.A. § 10107, the Guam Waterworks Authority hereby submits its Annual FOIA Report for FY2014 (see Attachment).

The report will also be posted on our website at [www.guamwaterworks.org](http://www.guamwaterworks.org) as required. Should you have any questions, please feel free to contact me at 300-6846 or via email at [miller@guamwaterworks.org](mailto:miller@guamwaterworks.org).

Sincerely,

Mark Miller  
Interim General Manager  
Guam Waterworks Authority

Attachment



## GUAM WATERWORKS AUTHORITY

### Annual FOIA Report for FY2014

1. The number of determinations made by the agency not to comply with requests for records made to such agency under §10108 of this Chapter and the reasons for each such determination.

**GWA Response:** *To the best of my knowledge, GWA has responded to all FOIA requests for FY2014*

2. The number of requests for records pending before the agency as of September 30 of the preceding year, and the median number of days that such requests had been pending before the agency as of that date.

**GWA Response:** *I am not aware of any pending requests.*

3. The number of requests for records received by the agency and the number of requests which the agency processed.

**GWA Response:** *FOIA Requests Received: Five (5)  
FOIA Requests Processed: Five (5);  
I am not aware of any pending requests for FY2014.*

4. The median number of days taken by the agency to process different types of requests.

**GWA Response:** *All responses were provided within the required 4 days. If GWA needed more time to respond, GWA submitted a request for an extension and the response was provided within the required extension of 10 days.*

5. The number of full-time staff of the agency devoted to processing requests for records under this Section, and the total amount expended by the agency for processing such requests.

**GWA Response:** *There are a minimum of 2 and a maximum of 4 employees that receive the request and obtains the necessary information from the section(s) that possess or may possess the documents and upon receipt, then prepares the response. There are another 1-2 employees from the respective sections that assist in producing the requested document(s).*

Certified True and Correct:

Prepared by:

  
03/10/2015  
Mark Miller  
Interim General Manager

  
Ann Borja  
Management Analyst IV